

**Town of Center Harbor
36 Main Street
Center Harbor, NH 03226**

**Board of Selectmen
Meeting Minutes
Wednesday, April 24, 2024**

MEETING NOTIFICATION: Notification of this meeting was posted on the Town's website and the Municipal Building and Post Office bulletin boards.

CALL TO ORDER: At 5:30pm Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen William Ricciardi and Richard Drenkhahn were present. Charley Hanson, Fire Chief Tyler Driscoll, Code Compliance Officer Bill Doucette, resident C. Schlemmer and Selectmen's Secretary ProTem Gary Mellinger were also in attendance.

AGENDA REVIEW:

MEETING MINUTES:

April 17, 2024 Board of Selectmen's meeting: Mr. Ricciardi motioned to approve the April 17, 2024 Board of Selectmen's meeting minutes as presented electronically. Mr. Viens seconded the motion and the vote was unanimous.

APPOINTMENTS:

INTERMUNICIPAL AMBULANCE REPRESENTATIVE CHARLEY HANSON, FIRE CHIEF TYLER DRISCOLL AND CODE COMPLIANCE OFFICER BILL DOUCETTE:

- **Ambulance space needs:** Chief Driscoll provided a tour of the station to those present. Discussions started with Charley Hanson and Chief Driscoll were in conversations with the ambulance service company, Stewart's, regarding having an ambulance housed at the station at either 8, 10, 12, or 24 hour shifts during the timeframe from Memorial Day to Columbus Day. 8-12 hour shift does not require sleep accommodations. Conversations leaned to providing for sleep accommodations to account for future needs. The space used for student bedrooms is being looked at for their day room for the ambulance crew and the ambulance residing in the last bay. The day room would need an exterior door to exit the room due to the current exit into a high hazard area. The room and the above room would incorporate a mini-split. The back garage would be repurposed to be sleeping quarters/ living area. Decided against repurposing the old police area. Mr. Hanson also mentioned that length of the shift could also be used to position for a favorable contract for the town. Discussion also included the storage/location of the 2 boats that are currently housed in the station. Mr. Hanson and Chief Driscoll will be meeting with the Stewart's representative to tour the station in the next couple of weeks and discuss the options that the town would be willing to consider. The contract deadline is expected to be in September. The selectmen will reach out to the architect who did the

work on the conference room, office space and police dept. to see what options are available to accommodate this project.

SELECTMEN'S REPORTS:

MR. VIENS:

- Mr. Viens received a proposal for new plants, fresh mulch, edging, and irrigation for the island by the docks by Turnkey Construction. Not this year, maybe next year.
- Mr. Viens also brought up an invoice for \$1,000 from the Coalition Committee 2.0. It is a donor-receiver relationship that has provided \$68,000 in returns. Mr. Viens motioned to approve this invoice. Mr. Ricciardi seconded the motion and the vote was unanimous.
- Mr. Viens received a copy of the beach rules from Parks and Recs Director, Sandy Frost that would go on the back of the beach pass and that the beach closed signs would come down once the swim lines are put out.
- The Bayswater Book Club has requested the use of the Carey Mead Room for their meeting for up to 15 people this Summer from 10-11am on the following dates: 5/17, 6/21, 7/12, 7/26, 8/15, and 9/20. The selectmen approved this request.

MR. RICCIARDI:

- Mr. Ricciardi mentioned that Road Agent, Jeff Haines, indicated that the power at the beach for the camera can be routed through the boardwalk raceway to the back of the kiosk.
- Mr. Ricciardi also confirmed that they will start working on the cemetery fence on 4/29.

MR. DRENKHAHN:

- Mr. Drenkhahn mentioned that they received pictures and Mr. Ricciardi stated that Road Agent, Jeff Haines counted over 90 signs from the beach to the town offices.

PUBLIC INPUT: None

UNFINISHED BUSINESS:

CANOE HOUSE:

- **Window replacement:** Mr. Ricciardi reported on his conversation with David Frost of White House Construction:
 1. The current windows are NOT original to the Canoe House
 2. The current windows are wood that was painted white. They look brown because all the paint has peeled off and rotted some of the windows.
 3. The Marvin windows David quoted us are NOT wood, they are metal clad. The quote was for white windows but they can also be brown at no additional cost. (\$2,000.00 installed)
 4. The windows can be paintable wood but would be more expensive.

The selectmen decided that they would go with wood to be more historical period correct. Mr. Viens motioned to contract with White House Construction, in the range of approximately \$2,000-2,400, for the Canoe House windows to be wood and painted white. Mr. Drenkhahn seconded the motion and the vote was unanimous.

UNREGISTERED VEHICLES NON-COMPLIANCE:

- The selectmen discussed enforcing the fines associated with non-compliance by the 4 residents regarding the letters that were sent out in May 2023. Mr. Viens will be contacting attorney Chris Boldt on the next steps to take.

Regional Impact Notice of Public Hearing: The Moultonborough Planning Board has scheduled a public hearing for Wednesday, May 8, 2024 beginning at 7:00 p.m. at the Moultonborough Town Hall. Mr. Viens and Mr. Ricciardi will attend that meeting. There will not be a Selectmen’s meeting on 5/8/24.

NEW BUSINESS:

- **Drainage concerns at 180 Keyser Rd.-** Alison Toates express concerns of the drainage problems on her property from the culverts the town installed.
- **LC Center Harbor BTLA A-9 Form Application** – The selection received the real estate tax exemption form, A-9, for the entire school property. The selectmen agreed to contact the attorney Laura Spector-Morgan to come in to discuss the options the town has related to this request.
- **School Success/Progress report card:** Mr. Viens would like to see a report to show the progress of the students and how they are doing compared to other school systems. Mr. Viens suggested that Charley Hanson come in to talk about benchmarks.

ADDITIONAL BUSINESS:

PAYROLL AND CURRENT BILLS PAYABLE: Mr. Viens motioned to approve the payroll and accounts payable manifests as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.

VACATION REQUEST: Mr. Viens motioned to approve the payroll and accounts payable manifests as presented. Mr. Ricciardi seconded the motion and the vote was unanimous.

CONSTRUCTION PERMIT APPLICATIONS: The Selectmen reviewed electronically the following approved construction permit applications:

Drukker	TML 105-012
Carpentier	TML 214-009
Ruiter	TML 226-026

CORRESPONDENCE: None

PUBLIC INPUT: Resident C. Schlemmer expressed concerns regarding the housing of an ambulance at the town station as well as the service not being readily available at this time. The selectman made her aware that the discussions regarding the contract and housing are in the preliminary stages.

NON-PUBLIC SESSION: At 6:57pm Mr. Viens motioned to go into a non-public session per RSA 91-A:3, II(c) to discuss matters that would adversely affect the reputation of any person. Mr. Ricciardi seconded the motion. Roll call: Mr. Viens – aye, Mr. Ricciardi- aye, Mr. Drenkhahn – aye. Mr. Viens, Mr. Ricciardi and Mr. Drenkhahn were present for a discussion regarding an elderly property owner who did not submit updated financial information pertaining to the 2024 elderly exemption – the property owner will not receive an elderly property exemption for 2024. At 7:01pm Mr. Viens motioned to end the non-public session. Mr. Ricciardi seconded the motion. Roll call: Mr. Viens – aye, Mr. Ricciardi – aye, Mr. Drenkhahn – aye.

RECONVENE: At 7:02pm Mr. Viens reconvened the Board of Selectmen’s meeting.

ADJOURNMENT: At 7:03pm Mr. Drenkhahn motioned to adjourn the Board of Selectmen’s meeting. Mr. Ricciardi seconded the motion and the vote was unanimous.

Respectfully submitted,
Gary Mellinger
Secretary ProTem