

**Center Harbor Board of Selectmen  
Meeting Minutes  
Wednesday, June 16, 2021**

**CALL TO ORDER:** At 6:00 p.m. Selectman Richard Drenkhahn called the Board of Selectmen's meeting to order. Selectman Richard Hanson was present. Chairman Harry Viens was absent with notification. Karen Ponton, Kevin Campbell, Diane Campbell, Derek Kline, Parks & Recreation Director Sandy Frost and Selectmen's Administrative Assistant Robin Woodaman were also in attendance.

**AGENDA REVIEW:** Mr. Drenkhahn requested the agenda item Municipal Building mask requirement be discussed now; Mr. Hanson agreed. Mr. Drenkhahn motioned to remove the mask requirement policy effective immediately. Mr. Hanson seconded the motion and the motion passed.

**MEETING MINUTES:**

- **June 2, 2021 Board of Selectmen's meeting:** Mr. Hanson motioned to approve the minutes of the June 2, 2021 Board of Selectmen's meeting as presented electronically. Mr. Drenkhahn seconded the motion and the motion passed.

**APPOINTMENTS:**

**KEVIN CAMPBELL:**

- **Parking:** Mr. Campbell asked if it is OK for his tenants to park behind the Municipal Building; Mr. Drenkhahn reported it is.
- **Dock expansion:** Mr. Campbell asked if the Town would consider expanding the docks; the local businesses are patronized by a lot of boaters and the current dock space fills up quickly. There was discussion regarding the process for this, including public hearings and State of New Hampshire Department of Environmental permits. This will be discussed at a future Selectmen's meeting.

**PUBLIC INPUT:**

**KAREN PONTON:**

- **Schoolhouse door:** Ms. Ponton reported last year, there was discussion regarding replacing the Schoolhouse's front door with a door that is historically correct. She suggested, if panic handles are being installed on the current front door now, they would have to be moved to the new door when that is purchased and asked if the Selectmen would consider purchasing the new door now. Mr. Drenkhahn reported Code Compliance Officer Bill Doucette is overseeing repairs to be able to open the Schoolhouse this summer; additional repairs will be in the fall. He requested Mr. Doucette meet with the Selectmen regarding the repairs.

**SELECTMEN'S REPORTS:** None

**UNFINISHED BUSINESS:**

## **NEW BUSINESS:**

**WHISPERING WIND DRIVE LEDGE:** The Selectmen received correspondence, signed by five Whispering Wind Drive property owners, requesting the Selectmen, or their appointee, review a large rock ledge which blocks the driver's view when exiting Whispering Wind Drive onto Bartlett Hill Road. Ms. Woodaman reported Road Agent Jeff Haines will be meeting with the property owners and has received an estimate of \$6,000 to remove the ledge. Mr. Drenkhahn and Mr. Hanson will look at the ledge.

**HIGH HAITH BOAT LAUNCH:** Parks & Recreation Director Sandy Frost recommended using the parking permit process requiring vehicles to have either the current Center Harbor Transfer Station decals or a beach parking pass to park at the High Haith Boat Launch, which is for Center Harbor property owners or residents only. This was discussed at a Selectmen's meeting last summer. Ms. Frost reported receiving a number of complaints about the number of vehicles parking in the area. Ms. Frost reported Moultonborough residents who have used the boat launch area will be upset. There was discussion regarding the reciprocal agreement between Center Harbor and Moultonborough for use of the Center Harbor Town Beach on Lake Winnepesaukee and the Moultonborough Long Island Beach; the reciprocal agreement does not include the Center Harbor High Haith Boat Launch or Moultonborough's State Landing Beach. Mr. Hanson reported the most anger inducing activity police do is ticketing; the police will have to look at the vehicle stickers. He mentioned the time the Selectmen removed a rock by Hawkins Pond and it caused chaos; sometimes there are unforeseen consequences. Ms. Frost and Mr. Drenkhahn will monitor the parking over the next couple of weeks and the Selectmen will discuss this matter at their June 30<sup>th</sup> meeting. Mr. Drenkhahn asked about people swimming at that area; Ms. Frost reported people are informed that it is a boat launch, but people have been swimming there for years.

**CAMP EAGLE'S CLIFF:** Police Chief Mark Chase reported, via email, that he was contacted by someone who does volunteer work on the Camp property informing him that the camp will run from June 25<sup>th</sup> to July 3<sup>rd</sup> and at some point during the camp, the campers will have a firearm safety class and be shooting 22's. Chief Chase reported shooting on the property is not a crime and therefore not a police issue; it would become a police issue if there is a violation of the noise ordinance times. The Selectmen received an email from LC Center Harbor Representative Jon Gilson reporting the Camp was cancelled due to a lack of counselors and the individual who contacted Chief Chase is trying to arrange a father/son event; he will be contacted to straighten out any confusion. Mr. Gilson sent an addition email reporting it was made clear to the individual that assurance was given to the Selectmen that there would no longer be shooting at the camp and they plan on honoring this commitment, without question.

## **TOWN-OWNED BUILDINGS REPAIRS & MAINTENANCE:**

- **Town House:** The Selectmen received an email from Heritage Commission Chairperson Ginny Fisher requesting the Selectmen add painting the Town House exterior every 5 – 10 years to their list of building maintenance tasks. The Heritage Commission recommended the Town House be repainted in another year or two, as the paint is starting to peel.

## **ZONING BOARD OF ADJUSTMENT (ZBA):**

- **Membership:** Mr. Hanson motioned to appoint Dennis Murphy as an Alternate ZBA member for a 3-year term per the recommendation of ZBA Chairman Bernie Volz. Mr. Drenkhahn seconded the motion and the motion passed.

**PROPERTY TAX ABATEMENTS:** Mr. Drenkhahn motioned to approve the following property tax abatements:

Mattson	TML 215-14	\$10.97
Bruce	TML 12-19	\$76.81

Mr. Hanson seconded the motion and the motion passed.

### **ADDITIONAL BUSINESS:**

### **PARKS & RECREATION DEPARTMENT:**

- **Personnel:** Mr. Drenkhahn motioned to approve the hiring, and hourly rates of pay, of Mackenzie Jenkins, Cale Swanson, Greta Achenbach and Emma Wheeler for the summer of 2021 as recommended by Parks & Recreation Director Sandy Frost. Mr. Hanson seconded the motion and the motion passed.
- **Facility Use Application:** Mr. Hanson motioned to approve the Inter-Lakes Middle High School's Facility Use Application to use the Town Beach facilities on June 21<sup>st</sup> or June 22<sup>nd</sup>. Mr. Drenkhahn seconded the motion and the motion passed.

### **STATE OF NEW HAMPSHIRE:**

- **State of New Hampshire Department of Environmental Services (NH DES):**
  - **Groundwater contamination notification:** The Selectmen were notified from NH DES of groundwater contamination at 94 Dane Road, the Village Schoolhouse. There was discussion regarding the number of properties in the Village area who have been notified of groundwater contamination.
  - **Transient Non-Community Water System:** The Selectmen were notified from NH DES that Rubbin Butts BBQ is classified as a "transient non-community water system". This will be filed in the property file.
  - **NH DES "Wetlands Permit Application":** The Selectmen received, and reviewed, the following NH DES "Wetlands Permit Application":

Libby Ellard Trust                      TML 224-29

Mr. Drenkhahn motioned to send correspondence to the Libby Ellard Trust informing them of the possible requirement for a Town-issued construction permit and that the Town's Water Resources Ordinance must be followed. Mr. Hanson seconded the motion and the motion passed.

- **State of New Hampshire Department of Revenue Administration (NH DRA):**
  - **NH DRA "Certification of Yield Taxes Assessed":** Mr. Drenkhahn motioned to sign the following NH DRA "Certification of Yield Taxes Assessed":

Mr. Hanson seconded the motion and the motion passed.

**PAYROLL AND CURRENT BILLS PAYABLE:** Mr. Drenkhahn motioned to approve the payroll and accounts payable manifests as presented. Mr. Hanson seconded the motion and the motion passed.

**CONSTRUCTION PERMIT APPLICATIONS:** The Selectmen reviewed the following approved construction permit applications:

Dickinson & Hale	TML 221-40
Pascoe	TML 208-13
Ursillo & Elflin	TML 227-5
Kline	TML 212-32
LeBaron	TML 207-4

**PUBLIC INPUT:**

**DEREK KLINE:**

- **Kline Road:** Mr. Kline requested he be notified if the Selectmen have any issues with Kline Road prior to the Selectmen taking any action. He reported he wants to put the matter behind and work together; he feels there has been a lack of cooperation from the Town.
- **Morrill Park rebar:** Mr. Kline reported there is rebar sticking up by the well on the Morrill Park/Brooks property. The Selectmen will ask Mr. Haines to look into this.

**ADJOURNMENT:** At 7:00 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Hanson seconded the motion and the vote was unanimous.

Respectfully submitted,

Robin Woodaman  
Selectmen's Administrative Assistant