

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, November 10, 2021**

CALL TO ORDER: At 6:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen William Ricciardi and Richard Drenkhahn were present. Karen Ponton, Mark Ponton, Helen Heiner, David Hughes, Joe Hulkow, Pam Hulkow, Ann Xavier, Ann Koniszewski, Karin Karagozian, Shannon Whalen, Margaret Adams, Bette Miller and Selectmen's Administrative Assistant Robin Woodaman were also in attendance.

AGENDA REVIEW: Mr. Viens reported the State of New Hampshire Department of Revenue Administration has submitted a preliminary property tax rate for the Selectmen's review.

MEETING MINUTES:

- **November 3, 2021 Board of Selectmen's meeting:** Mr. Viens motioned to approve the minutes of the November 3, 2021 Board of Selectmen's meeting with one correction; page 3 references a Selectmen's meeting on Wednesday, November 11th – it should be November 10th. Mr. Drenkhahn seconded the motion and the vote was unanimous.

APPOINTMENTS: None

PUBLIC INPUT: None

SELECTMEN'S REPORTS:

MR. VIENS:

- **Proposed development on Bean Road in Moultonborough:** Mr. Viens reported the developer of the proposed development on Bean Road is planning to drill two wells and pump approximately 73,000 gallons to determine the impact on neighboring wells and the Bay District Sewer's lagoons. He is planning to attend the Moultonborough Planning Board's meeting this evening when the proposed development will be discussed.

MR. RICCIARDI:

- **Fire Station doors:** Mr. Ricciardi reported on how good the Fire Station doors look after being repainted; Mr. Viens and Mr. Drenkhahn agreed.

UNFINISHED BUSINESS:

NICHOLS MEMORIAL LIBRARY:

- **Trustees:** Mr. Viens reported a lot of thought has gone into appointing Trustees. He reported there are five candidates for four slots; three are also on the Heritage Commission. Mr. Viens motioned to appoint Stephany Lavalley, Ann Xavier, David Hughes and Sandy Frost as Library Trustees until the March 2022 Town election. Mr. Hughes asked that his name be removed if Ms. Frost was appointed. Mr. Viens amended the motion to appoint

Ginny Fisher as a Library Trustee. Mr. Ricciardi abstained from voting. Roll call: Mr. Viens – aye, Mr. Drenkhahn – aye. The motion passed.

NEW BUSINESS:

2021 PROPERTY TAX RATE: The Selectmen reviewed preliminary property tax rate information, which includes \$90,000 in overlay (to cover the expense of the 2% discount) and is projected to be less than the 2020 tax rate without using any of the Town’s unreserved fund balance. The Town’s unreserved fund balance is \$523,686, the following is the State of New Hampshire Department of Revenue Administration’s recommendations for retention of fund balance:

17% maximum	\$1,200,864
10% retained	\$ 706,391
8% retained	\$ 565,112
5% retained	\$ 353,195

Mr. Viens reported he is not in favor of drawing on the Town’s unreserved fund balance; Mr. Ricciardi and Mr. Drenkhahn agreed. Ms. Woodaman reported the preliminary rate includes \$90,000 in overlay to cover the 2% discount. Mr. Ricciardi motioned to approve the 2021 property tax rate of \$15.27 as per the following:

	<u>2021 rate</u>	<u>2020 rate</u>
Town	\$6.17	\$5.94
County	\$1.22	\$1.33
Local Education	\$5.75	\$5.93
State Education	<u>\$2.13</u>	<u>\$2.13</u>
Total	\$15.27	\$15.33

Mr. Drenkhahn seconded the motion and the vote was unanimous.

FOGG HILL EASEMENT MONITORING REPORT: The Selectmen received, and reviewed, Rick Van de Poll’s easement monitoring report for Fogg Hill. Mr. Viens reported property line markers have been removed from a section of the property; the Lakes Region Conservation Trust has been alerted to replace the markers.

CLEANING SERVICES: The Selectmen received notification that Dave Crane, of Crane Maintenance, is retiring December 31st. The Selectmen reviewed a Request for Proposals for weekly cleaning services in the Municipal Building’s administrative area, the Police Department and the Nichols Memorial Library.

DEPARTMENT HEAD MONTHLY REPORT: The Selectmen received, and reviewed, Parks & Recreation Director Sandy Frost’s October report.

ADDITIONAL BUSINESS:

PAYROLL AND CURRENT BILLS PAYABLE: Mr. Viens motioned to approve the payroll and accounts payable manifests as presented. Mr. Ricciardi seconded the motion and the vote was unanimous.

CONSTRUCTION PERMIT APPLICATION: The Selectmen reviewed the following approved construction permit application:

Winter

TML 208-36

PUBLIC INPUT:

KAREN PONTON:

- **Library Trustee meeting with the Town Attorney:** Ms. Ponton, a Library Trustee, requested permission for the Library Trustees to talk with the Town Attorney for a couple of hours; the Selectmen do not have an issue with the Trustees talking with Attorney Chris Boldt. Ms. Ponton reported the Library's budget has \$1 in the "Legal" line item so that legal expenses may be expended. Ms. Woodaman reported the Library's 2021 budget does not have a "Legal" line item and the legal costs incurred by the Library in the month of October was approximately \$800, which will have to come from the Town's budget.
- **Volunteer appreciation gathering:** Ms. Ponton reported, in the past, the Selectmen held a volunteer appreciation gathering. Mr. Drenkhahn reported the Selectmen did not host a gathering last year due to Covid, a couple of years ago, the Selectmen personally paid for a volunteer appreciation gathering at the Canoe Restaurant. The Selectmen discussed possible locations and will determine the date and location at a future meeting.

ADJOURNMENT: At 6:19 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Ricciardi seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant