

**Center Harbor Board of Selectmen
Meeting Minutes
Wednesday, December 8, 2021**

CALL TO ORDER: At 6:00 p.m. Chairman Harry Viens called the Board of Selectmen's meeting to order. Selectmen William Ricciardi and Richard Drenkhahn were present. Karen Ponton and Selectmen's Administrative Assistant Robin Woodaman were also in attendance.

AGENDA REVIEW: No changes were made to the agenda.

MEETING MINUTES:

- **December 1, 2021 Board of Selectmen's public hearing and meeting:** Mr. Drenkhahn motioned to approve the minutes of the December 1, 2021 Board of Selectmen's public hearing and meeting as presented electronically. Mr. Ricciardi seconded the motion and the vote was unanimous.

APPOINTMENTS:

MARGARET POLO: Ms. Woodaman reported Ms. Polo, when she scheduled the appointment, stated that if the weather and roads were bad, she would not be able to attend.

PUBLIC INPUT:

KAREN PONTON:

- **Librarian:** Ms. Ponton, a Library Trustee, reported the new Librarian began work Monday, December 6th.

SELECTMEN'S REPORTS: None

UNFINISHED BUSINESS:

PROPOSED 2022 BUDGET:

- **Total proposed budget:** \$3,273,028 proposed for 2022, \$3,056,834 appropriated in 2021. The Selectmen discussed the proposed 2022 budget being approximately \$200,000 more than the 2021 approved budget. The Selectmen reviewed the following:
 - **Insurance:**
 - **Property & liability:** \$52,382 proposed for 2022, \$46,070 appropriated in 2021.
 - **Workers' compensation:** \$34,524 proposed for 2022, \$27,567 appropriated in 2021.
 - **Unemployment compensation:** \$623 proposed for 2022, \$457 appropriated in 2021.
 - **Expendable Trust Funds (ETF):** The Selectmen are proposing the creation of two ETF's; one for the purpose of repairs to the Library's roof and drainage

(\$50,000) and one for the purpose of repairs to the Town's boat ramp and drainage system in that area (\$50,000).

- **Historical Society**: It was noted that the Historical Society has not applied for funding; they usually request \$1,000. \$1 will be proposed for 2022; this amount can be amended.

The Selectmen will review the proposed 2022 budget and review it at their next meeting.

BEAN ROAD, MOULTONBOROUGH DEVELOPMENT: Mr. Viens reported he will attend this evening's meeting of the Moultonborough Planning Board to express concerns regarding the proposed development on Bean Road.

NEW BUSINESS:

COVID PROTOCOLS:

- **Municipal Building protocols**: The Selectmen, based on Health Officer Tyler Driscoll's recommendation, to request individuals to wear masks in the Municipal Building. Chief Driscoll also recommended cleaning surfaces often.

EMPLOYEE RESIGNATION: Mr. Viens motioned to accept, with regret, a Police Department's employee's effective December 24, 2021. Mr. Drenkhahn seconded the motion and the vote was unanimous.

CAPITAL RESERVE FUNDS (CRF) AND EXPENDABLE TRUST FUNDS (ETF) TRANSFER TO THE GENERAL FUND: Mr. Viens motioned to request the Trustees of the Trust Funds transfer the following to the Town's General Fund for reimbursement to the General Fund:

● Police Cruiser CRF	\$60,712.95
● Self-Contained Breathing Apparatus CRF	\$49,630.00
● Revaluation of Property CRF	\$ 3,600.00
● Town Properties Stewardship ETF	\$ 750.00
● Town Beautification ETF	\$ 933.91

Mr. Drenkhahn seconded the motion and the vote was unanimous.

ADDITIONAL BUSINESS:

STATE OF NEW HAMPSHIRE:

- **State of New Hampshire Department of Revenue Administration (NH DRA)**:
 - **NH DRA "Application for Current Use Assessment"**: Mr. Drenkhahn motioned to sign the following NH DRA "Application for Current Use Assessment":

Hubbell and Reichien	TML 221-10
Hubbell and Reichien	TML 211-11

Mr. Ricciardi seconded the motion and the vote was unanimous.

PAYROLL AND CURRENT BILLS PAYABLE: Mr. Viens motioned to approve the payroll and accounts payable manifests as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.

GENERAL JOURNAL ENTRIES: Mr. Viens motioned to approve the general journal entries as presented. Mr. Drenkhahn seconded the motion and the vote was unanimous.

PUBLIC INPUT: None

ADJOURNMENT: At 6:35 p.m. Mr. Drenkhahn motioned to adjourn the Board of Selectmen's meeting. Mr. Ricciardi seconded the motion and the motion passed.

Respectfully submitted,

Robin Woodaman
Selectmen's Administrative Assistant