

Center Harbor Energy Committee Minutes of Meeting – 8 January 2018

Attendees: Annette Nichols, Carol Sullivan, Bernie Volz and Selectmen Representative Richard Drenkhahn. Chris Williams was absent with notice.

Annette called the meeting to order at 7:15 p.m.

On-going Business:

Approval of Minutes. The minutes of the meeting of December 7th were approved.

Town Highway Garage Project. Bernie was notified by Jeff Haines early on Monday that Newell was there starting the work as planned. Bernie was able to stop by and took some pictures and forwarded them to the committee members. One of which is below:



Carol indicated she stopped by later but found everyone had gone as it was after 3:30. Newell expects the work to be completed by end of the week (perhaps even Thursday).

Annette asked whether Raynor's weather stripping work had been scheduled and Bernie said no; but he had reminded Jeff about the 90-day window for NHEC rebates and that all work needed to be done by then (about mid-February). **Bernie will keep checking with Jeff** to assure that project gets scheduled.

The Committee discussed the requirements for notifying NHEC when the work was complete – we need to complete the Project Completion form and submit the paid invoices. **Carol will get the form ready for Selectmen to sign** when they sign off on the invoices and then the form and paid invoices can be sent to NHEC.

Review of Energy Committee “Energy Tips” Draft Handout. Carol distributed an updated draft (work in progress) of the handout. Richard stated that Ken Ballance was

strongly opposed to including anything else with Construction Permits as it could be misconstrued as Town requirements. The committee discussed alternative ways to present and distribute the information / handout (Town meeting, web site, information sheet at Town offices). It was agreed that the material should focus on NHSaves and related programs, and on construction related issues (not changing energy usage behaviors). **Carol will try another round to improve the proposed “Energy Tips” handout as well as see if a Button-Up workshop might be arranged in late March or April (after Town meeting).** Ideally, the handout and notice of a Button-Up workshop could be handed out at the Town Meeting and the handout made available on the centerharbor.org website.

Annette requested that **Bernie also look at whether we could set up a CHEC email address** to use on the handout (so we wouldn't have to use one of our own email addresses).

Lakes Region Planning Commission. Annette was able to speak briefly with Mark Hildebrand (Center Harbor's LRPC representative) and sent Mark a letter requesting him to please pass on any LRPC energy related issues and information to the EC.

New Business:

Review of CHEC 2017 Activities Draft.

2018 ETF Funding Request Warrant Article Recommendation. The committee discussed a recommendation for a funding request of the Energy Trust Fund (ETF) for the 2018 Town Meeting. The ETF will have about \$32.6K remaining after the Town Highway Garage project is finished and assuming NHEC provides the expected rebate. If we are to proceed with phase 2 of the Highway Garage, these funds would be insufficient. Thus, the committee recommends a \$10,000 (same as 2017) funding request.

Other Business: None.

The meeting adjourned about 8:45 pm.

Next meeting is scheduled for February 1st, 2018 at 7:00 pm.

Respectfully submitted, Bernie Volz, January 10th, 2018.

Note: Items in red are to flag actions needed.