

Center Harbor Energy Committee Minutes of Meeting – 1 February 2018

Attendees: Annette Nichols, Carol Sullivan, Chris Williams, Bernie Volz and Selectmen Representative Richard Drenkhahn and invited guest, Henry Herndon of NH Sustainable Energy Association ([NHSEA](#)).

Annette called the meeting to order about 7:10 p.m.

On-going Business:

Approval of Minutes. The minutes of the meeting of January 8th were approved.

The committee then moved to New Business.

New Business: Carol introduced Henry Herndon of NH Sustainable Energy Association ([NHSEA](#)) and committee members introduced themselves. Henry described his new job and the new position he holds at NHSEA. He described the organization – which is member and contribution funded. Henry gave an overview as to some materials he provided, including materials for local Energy Committees. These materials should be available at <https://www.nhenergy.org/>. Henry had reviewed our “[past activities](#)” web page. Henry asked the Energy Committee for feedback on how he and the NHSEA could best be of service to the committee and to Center Harbor.

The group next discussed the current Highway Garage weatherization (see below) and other recent projects. And discussed various current and possible future activities, including hopefully hosting a Button Up workshop for the Town.

Town Highway Garage Project. Bernie was notified by Jeff Haines that Raynor did install the weatherstripping for the garage doors (sides and bottoms) but was unable to install the brush stripping as they had the wrong part. Raynor will return as soon as possible. Jeff also notified Bernie and Carol that Newell had an issues with the order for the entry doors, and that the order is being expedited and the doors will be installed as soon as possible. Carol had contacted NHEC to confirm that we were able to get an extension on the original 90-day project deadline. Annette displayed, on the meeting room TV, some of the photos Bernie had taken of the work at the Garage earlier on 2/1/2018.

Carol informed Henry that one way he and the NHSEA might help the committee in 2018 would be to inform us of funding sources to help with future phases of the garage project (e.g., structural analysis of the roof, insulation of the upper walls and roof and a heat recovery system). Henry said he would look into this. **Chris said he would talk to an engineer to get a “ballpark” estimate of what a structural analysis and resulting plan for the roof might cost.**

Button-Up Workshop. The group discussed the Button Up workshop. Carol still has not received confirmation as to whether we will be able to hold one. **Carol will follow-up and try to schedule it for late March, early April.** Assuming it is a go, we’ll have to work on logistics for announcing (to Town Meeting and at other venues) and the event

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logistics at the March meeting. Carol has obtained a sample flyer from PAREI that might be used as a handout at the Town Meeting and also a press release. **Carol will tailor the flyer and press release to our needs, then share it with the team for review.** The group discussed opening up the workshop to other nearby towns such as Moultonborough, Sandwich and Holderness. Henry said he would be willing to help us get the word out about the workshop. (The New Cary Mead Room has a maximum capacity of about 114; 53 seated.)

Review of Energy Committee “Energy Tips” Draft Handout. Carol had distributed another updated draft (work in progress) of the handout shortly before the meeting, but no one had a chance to review. **Members should review and provide comments to Carol.** Henry expressed an interest in the handout and the committee agreed to send him the “final” version.

Henry left the meeting with the understanding that Carol will stay in touch with him about our projects and how he and the NHSEA can help. He will send all committee members his Newsletter which is coming out on Feb. 2. Everyone should have each other's email address from an email Carol sent out earlier.

Also, while not discussed at the meeting, a carryover item from January is **Bernie to look at whether we could set up a CHEC email address** to use on the handout (so we wouldn't have to use one of our own email addresses).

Other Business: None.

The meeting adjourned about 8:55 pm.

Next meeting is scheduled for March 1st, 2018 at 7:00 pm.

Respectfully submitted, Bernie Volz, February 2nd, 2018. Revised February 3rd based on input from Carol. Minor revision February 4th based on input from Chris Williams.

Note: Items in red are to flag actions needed.