

Town of Center Harbor
Heritage Commission Meeting

-Approved 4/18/19-

March 21, 2019

Minutes

- I. **Call to Order:** Meeting called to order at 4:31pm. Present: Chairperson David Reilly, Richard Hanson, David Hughes, Karen Ponton; Absent: Nancy Sapack, Virginia Fisher (alternate); Guests: NHPA Program Director Beverly Thomas, Rick Kipphut; Member of the Public: Center Harbor Resident Jeff Hubbell
- II. **Approval of Minutes:** Motion by K. Ponton, seconded by R. Hanson that: The Minutes of February 21, 2019 be approved as written. Passed unanimously.

- III. **Order of Agenda & Additional Items:** "Hosting NHPA Barn Tour" was moved up on the Agenda.

IV. Unfinished/Continuing Business

A. **Host NHPA Barn Tour in 2020:** The Commission welcomed NHPA Program Director Beverly Thomas. B. Thomas shared information about NHPA's barn tour program, which they have been doing for more than 15 years. In partnership with a local heritage commission or other local group, NHPA presents a tour of barns in a NH town about every other year. Knowing that R. Kipphut has been surveying historic barns in Center Harbor, B. Thomas asked if the Commission would be interested in partnering with NHPA for a tour of local surveyed barns in the late summer of 2020. If so, the Commission's only responsibilities would be to identify barns that might be appropriate for the tour, connect B. Thomas with those barn owners, and provide volunteers to help the day of the tour. NHPA does most of the work, for example, meeting with barn owners, selecting the 5-8 barns for the tour (B. Thomas said most barn owners consider it an honor to be selected), providing liability insurance coverage for the barn owners, speaker arrangements, publicity, promoting the tour in *Yankee Magazine*, posters, producing a tour booklet (with barn photos, descriptions and tour map and press releases), and handling registrations. The usual barn tour schedule is a speaker from 10-11:30am, a lunch break (possibly with an optional box lunch), and a self-guided barn tour from noon-4:30pm. Typically, NHPA barn tours draw on average over 150-160 people from all over New England; 170 people attended the most recent tour in 2016. All net proceeds go to support NHPA's barn awareness and preservation efforts; none are shared with the partnering organization. After much discussion, consensus of the Commission was to partner with NHPA. R. Kipphut provided B. Thomas with a list of 16 surveyed barns that he thought may be appropriate for the tour. Two possible dates were suggested: Saturday, July 25, 2020 and Saturday, August 1, 2020, as these should not conflict with other Town summer events. K. Ponton will double-check with the Center Harbor Community Development Association about Lobsterfest 2020. B. Thomas asked about a large room for the lecture and PowerPoint presentation. D. Hughes reported that the Cary Mead Room can only hold about 60 people and that the Congregational Church is also too small. He suggested the Fire Station; after he showed it to her, B. Thomas thought it would work. A tent in Merrill Park is a less desirable option. B. Thomas indicated that another town is interested in having a tour of their village barns, which may affect plans; she will gather more information and convey this to K. Ponton in the next couple of weeks. The Commission expressed its appreciation to her for taking the time to travel to Center Harbor and meet with them.

B. Barn Survey Plans: R. Kipphut indicated that he is happy to continue volunteering to survey barns for the Commission. Gaining access to barns and their owners continues to be a challenge. Publicizing the 2020 barn tour may encourage more barn owners to have their barns surveyed. D. Hughes suggested that this be included in the Commission's annual report for next year's Town Report, and be announced at Town Meeting 2020.

C. Election of Chairperson, Secretary & Commission Alternate Vacancies: Election of Chairperson and Secretary postponed to next meeting so that absent member and alternate can attend. The Commission continues to seek two (2) residents to serve as alternates. J. Hubbell said he will consider serving. Two persons contacted by R. Hanson and D. Reilly declined; waiting to hear back from G. Fisher about another. Additional names were suggested; R. Hanson and K. Ponton offered to contact them.

D. Town House Rehab: Postponed to next meeting. Cost estimates have been delayed as the weather and deep snow around the Town House are preventing access.

E. Heritage Fund Report: The Commission reviewed the monthly *Fund Report* (see attached) and the MSVB bank statement for February.

F. Fundraising Plans for 2019: Postponed to next meeting due to time constraints.

- V. **New Business - NHPA Dues:** Motion by D. Hughes, seconded by R. Hanson: To authorize payment of \$50.00 annual dues to NHPA for renewal of the Commission's Organizational Membership. Passed unanimously.

VI. **Other Business**

A. **Town Meeting Wrap-up:** The Commission reviewed the discussion that occurred at Town Meeting. It was noted that the money raised thus far for the Town House rehab came primarily from grants and then from donations. Town appropriations account for the least amount of the funds. It was suggested that this information be available at future Town Meetings. The Commission expressed its sincere appreciation to Town residents for appropriating \$5,000.00 again this year for the Town House rehab.

B. **Other:** None.

VII. **Announcements**

A. **Second Annual Center Harbor Roadside Clean-up:** April 15-22

B. **Lakes Regional Heritage Commissioners Meeting:** The Wolfeboro Heritage Commission will be hosting this meeting on Saturday, May 18th, time to be announced. All Commissioners are invited. Additional information pending.

- VIII. **Adjournment:** The Commission thanked J. Hubbell for attending and for his input. Motion by R. Hanson, seconded by D. Hughes to adjourn at 6:09pm. Passed unanimously.

Respectfully submitted,

Karen Ponton, Secretary
att (1)

Center Harbor Heritage Commission

Heritage Fund Report (3/11)

I. Town Appropriations

| | | | |
|------------------------|-------------|----------------|---------------------|
| Appropriation 2015 | \$ 500.00 | (\$ 467.16) | |
| Appropriation 2016 | \$15,000.00 | (8,435.00)** | |
| Appropriation 2017 | \$5,000.00 | (5,208.32)*** | |
| Appropriation 2018 | \$5,000.00 | | |
| Appropriations Balance | | | <u>\$ 11,389.52</u> |

II. Donations

| | | | |
|----------------|---------------|----------------------------|---------------------|
| 2015 Donations | \$ 4,017.67 | (\$ 4,119.74)* | |
| 2016 Donations | 6,437.12 | (6,155.87)**** | |
| 2017 Donations | 8,926.23 | (3,650.00) ^{TH*} | |
| 2018 Donations | 8,821.87 | | |
| 2019 Donations | <u>165.00</u> | | |
| \$ 28,367.89 | | | <u>\$ 14,442.28</u> |

III. Town House Rehab

IV. Heritage Fund Balance (I + II + III) \$ 25,831.80

V. MVSB Account

| | | |
|---------|-------------------|--------------|
| 1/31/19 | Statement Balance | \$25,806.80 |
| 2/14 | 1 Deposits | <u>25.00</u> |
| 2/28/19 | Statement Balance | \$25,831.80 |

Reconciliation \$25,831.80

Notes: * 2015-6 Town House Building Conditions Assessment less \$4,000 NHPA Grant
 ** 2016 Town House Rehab Expenses-Phase 1A archaeology report, electrician & painting less \$10,000 Moose Plate Grant
 *** 2017 Town House Rehab Expenses- porch repair & \$5,000 towards Phase 1B archaeology report & foundation work (to match \$21,155.87 LCHIP Grant)
 **** 2017 Town House Rehab Expenses – towards foundation work less \$10,000 Moose Plate Grant (to match LCHIP Grant)
^{TH*} 2018 Town House Rehab Expenses – towards roof work less \$9,950 Moose Plate Grant
^P Pending