

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 6/10/21-

**May 20, 2021
Minutes**

- I. **Call to Order:** Meeting called to order at 4:34pm at the Center Harbor Town House. Present: Chairperson Ginny Fisher, Richard Hanson, Dave Hughes (until 5:41pm), Nancy Sapack (Alternate – voting for D. Hughes), Linda-Lee Scott (Alternate – voting for A. Xavier), Karen Ponton; Absent: Ann Xavier, Rachel Xavier (Alternate).
- II. **Approval of Minutes:** Motion by K. Ponton, seconded by D. Hughes that: The Minutes of April 15, 2021 be approved as written. Passed with R. Hanson abstaining.
- III. **Order of Agenda & Additional Items:** No changes or additions.
- IV. **Unfinished/Continuing Business**
 - A. **Town House Rehab**
 1. **Refinishing Floor:** K. Ponton reported that A. Xavier texted and phoned Woodman Floor Sanding about a start date for refinishing the Town House floor, but she has not yet heard back.
 2. **Front Porch:** Pending.
 3. **Moose Plate Grant Application:** K. Ponton hopes to have the application finished by the end of the month.
 4. **Exterior Painting:** The Commissioners walked around the outside of the Town House and observed many areas where the paint is starting to peel or crack. The exterior was painted in 2016. D. Hughes will ask a painter he knows about what may be causing the paint to fail, and whether it is time to repaint the clapboard. Repainting periodically will be an ongoing maintenance task for this building.
 5. **Other:** The Commission would like to replace a small area of grass below the front window with mulch. D. Hughes volunteered to dig up the grass.
 - B. **Town House Artifacts:** The Commission briefly discussed having visiting or rotating displays of Town history at the Town House, perhaps in conjunction with the historical society. The Commission would also like the DAV poster hung this summer. G. Fisher plans to call M. Towle about the artifact display case. It was suggested that some of the proscenium stage panels might be repurposed and used to display the paper voting artifacts.
 - C. **Village School**
 1. **Roof Filial Repair:** In process.
 2. **Chimney Repair:** K. Ponton reported that a local mason inspected the chimney and recommended it be rebuilt, at least above the roof line. This matter is now before the Board of Selectmen.
 3. **Life Safety Recommendations:** R. Hanson reported that the Selectmen referred the Life Safety recommendations in the *Building Assessment Report* to the Code Compliance Officer and the Fire Chief. No major issues were found.
 4. **Other Repairs:** The Selectmen are holding off repairs to the casement windows and a new screen door at the Schoolhouse until they have further information on the chimney.
 - D. **Heritage Fund Report & Request for Reimbursement:** The Commission reviewed the *Fund Report* for April (attached) and the monthly MVSB statement.

E. Fundraising

1. **Do Good Bonus Cards:** The *Bonus Cards* raised \$1,420.00; only 7 cards are left to be "sold."
2. **50/50 Raffles:** The Town Band concerts will be held on this summer on Fridays starting July 16th through August 13th. The Selectmen gave permission at their April 21st meeting to hold our annual 50/50 raffles during the concerts. K. Ponton reported A. Xavier and R. Xavier agreed to organize the raffles this year. D. Hughes volunteered to help on July 23rd and July 30th.

F. Barn Preservation Awareness

1. **NH Preservation Alliance Barn Tour:** G. Fisher, K. Ponton and R. Kipphut did a "drive-by" of possible Center Harbor barns for the tour with NHPA Project Director Beverly Thomas on April 28th, and narrowed the list down to 10 finalists. B. Thomas will be contacting the barn owners soon.
2. . **Other:** None.

V. New Business: None.

VI. Other Business: None.

VII. Adjournment: Motion by N. Sapack, seconded by R. Hanson to adjourn at 5:43pm. Passed unanimously.

Respectfully submitted,
Karen Ponton, Secretary
att (1)

Center Harbor Heritage Commission
Heritage Fund Report – April 2021
(5/10/2021)

I. <u>Balance on December 31, 2020</u>		<u>\$ 47,105.27</u>
II. <u>2021 Town Appropriation</u>		<u>2,500.00</u>
III. <u>Donations & Fundraising</u>		
Donations	\$ 50.00	
Bonus Cards	1,110.00	
	260.00	
	50.00 <i>P</i>	
LCHIP Incentive	200.00	<u>1,670.00</u>
IV. <u>Town House Rehab</u>		
V. <u>Village School</u>		
VI. <u>Heritage Fund Balance</u>		<u>\$ 51,275.27</u>
VI. <u>MVSB Account</u>		
3/31/2021	Statement Balance	\$47,355.27
4/5-16/21	Deposits	3,870.00
4/30/2021	Statement Balance	<u>\$51,225.27</u>
Reconciliation (+\$50.00 under III Above)		<u>\$ 51,275.27</u>
VI. <u>Operating Budget 2021</u>		\$1,000.00
NHPA Annual Dues		50.00
Reimburse K. Ponton for Ink & Postage		160.00
Reimburse K. Ponton for Test & Wood Filler		<u>15.24</u>
Balance		774.76

Notes: *P = Pending*