

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 7/15/21-

June 10, 2021

Minutes

- I. **Call to Order:** Meeting called to order at 4:33pm at the Center Harbor Town House. Present: Chairperson Ginny Fisher, Richard Hanson, Dave Hughes, Nancy Sapack (Alternate), Linda-Lee Scott (Alternate), Karen Ponton, Ann Xavier; Absent: Rachel Xavier (Alternate).
- II. **Approval of Minutes:** Motion by D. Hughes, seconded by R. Hanson that: The Minutes of May 20, 2021 be approved as written. Passed with R. Hanson abstaining.
- III. **Order of Agenda & Additional Items:** No changes or additions.

IV. Unfinished/Continuing Business

A. Town House Rehab

1. **Refinishing Floor:** Woodman Floor Sanding still has not returned text or voicemail messages about a start date for refinishing the Town House floor. K. Ponton reported Konopka Floors is interested in the job, and is now scheduling for March 2022. Consensus was to contact a couple additional floor sanding companies for quotes, which K. Ponton offered to do.
2. **Exterior Painting:** D. Hughes reported on an opinion he received about the peeling paint on the Town House exterior. Cold temperatures when the building was being painted in late Fall may have contributed the problem. The Town House will need to be repainted in another year or two, and about every 5-10 years thereafter. Hand-scraping, Bin sealer/primer, and two (2) coats of oil-based paint were recommended. This information will be forwarded to the Board of Selectmen.
3. **Porch:** A. Xavier will ask M. Towle for an estimated cost to replace the temporary 2" X 4" that is supporting the railing on the parking lot side of the porch with a small baluster(s) built similar to the existing, to replace the short wood step with a longer one, and to install a hand rail at the step, if needed.
4. **Moose Plate Grant Application:** The grant application was submitted to the NHDHS earlier this week.
5. **Other:** There was brief discussion about air-conditioning (for example, window units or a mini-split), which might make the building more comfortable when it is being used during the summer. The new electrical panel is able to accommodate additional circuits.

B. Town House Artifacts: G. Fisher reported she would like to modify one of the stage panels for vertical display space, and to re-purpose two (2) of the iron desk frames as feet for the display case. She estimated \$100.00 for materials. R. Hanson mentioned he has a framed, historic poster with train fares for travel to the White Mountains that lists Center Harbor as one of the stops. He asked if it might be appropriate to hang the poster in the Town House. Consensus was that the Commission would welcome his poster "on loan" for display.

C. Village School

1. **Inspection Reports:** The fire and life safety inspection reports of the Village School are attached. The Selectmen have asked Code Compliance Officer Bill Doucette to address deficiencies and items in need of attention.
4. **Other Repairs:** The Selectmen have also asked B. Doucette for a list of priority repairs needed at the School so that the historical society can use the building this summer. The Commission suggested K. Ponton briefly meet with B. Doucette so he is made aware that work

on the Town's historic buildings impacts the Town's eligibility for preservation grants.

D. Heritage Fund Report & Request for Reimbursement: The Commission reviewed the *Fund Report* for May (attached) and the monthly MVSB statement. Motion by D. Hughes, seconded by A. Xavier to: Reimburse K. Ponton \$14.15 for postage to mail the Moose Plate Grant application. Passed with K. Ponton abstaining.

E. Fundraising - 50/50 Raffles: A. Xavier reported that she and R. Xavier will organize the 50/50 Raffles this year. Commissioners volunteered to help on the following dates:

- July 16 – N. Sapack
- July 23 – D. Hughes and R. Hanson
- July 30, August 6 and August 13 – To be determined at July meeting.

F. Barn Preservation Awareness - NH Preservation Alliance Barn Tour: K. Ponton is waiting to hear from NHPA Program Director Beverly Thomas. D. Hughes volunteered to contact the owner of a barn that B. Thomas would like considered for the tour.

V. New Business: None.

VI. Other Business: None.

VII. Adjournment: Motion by D. Hughes, seconded by R. Hanson to adjourn at 5:39pm. Passed unanimously.

Respectfully submitted,
Karen Ponton, Secretary
att (1)

Center Harbor Heritage Commission
Heritage Fund Report – May 2021
(6/7/2021)

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|------|--|-------------------|---------------------|
| I. | <u>Balance on December 31, 2020</u> | | <u>\$ 47,105.27</u> |
| II. | <u>2021 Town Appropriation</u> | | <u>2,500.00</u> |
| III. | <u>Donations & Fundraising</u> | | |
| | Donations | \$ 50.00 | |
| | Bonus Cards | 1,370.00 | |
| | | 50.00 | |
| | LCHIP Incentive | 200.00 | <u>1,670.00</u> |
| IV. | <u>Town House Rehab</u> | | |
| V. | <u>Village School</u> | | |
| VI. | <u>Heritage Fund Balance</u> | | <u>\$ 51,275.27</u> |
| VI. | <u>MVSB Account</u> | | |
| | 4/30/2021 | Statement Balance | \$51,225.27 |
| | 5/12/2021 | Deposit | 50.00 |
| | 5/28/2021 | Statement Balance | <u>\$51,275.27</u> |
| | | | <u>\$ 51,275.27</u> |
| VI. | <u>Operating Budget 2021</u> | | \$1,000.00 |
| | NHPA Annual Dues | | 50.00 |
| | Reimburse K. Ponton for Ink & Postage | | 160.00 |
| | Reimburse K. Ponton for Test & Wood Filler | | <u>15.24</u> |
| | Balance | | 774.76 |

Notes: P = Pending