

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 9/23/21-

**August 26, 2021
Minutes**

- I. **Call to Order:** Meeting called to order at 4:30pm at the Center Harbor Town House. Present: Chairperson Ginny Fisher, Karen Ponton, Harry Viens, Ann Xavier, Linda-Lee Scott (Alternate-Voting for Dave Hughes), Rachel Xavier (Alternate); Absent: Dave Hughes, Nancy Sapack (Alternate).
- II. **Approval of Minutes:** Motion by A. Xavier, seconded by K. Ponton that: The Minutes of July 15, 2021 be approved as written. Passed with H. Viens abstaining.
- III. **Order of Agenda & Additional Items:** K. Ponton asked that *Schoolhouse Doors* be added to the Agenda.
- IV. **Unfinished/Continuing Business**
 - A. **Town House Rehab**
 1. **Refinishing Floor:** Work refinishing the Town House floors is scheduled for the week of September 27th. Items stored in the closets and the furniture will need to be moved to the woodshed.
 2. **Porch:** The Commission expressed appreciation to Matt Towle for repairs to the Town House front porch. He milled newel post tops and mouldings that perfectly match the existing. Thanks to A. Xavier for painting the posts. Motion by K. Ponton, seconded by A. Xavier: To authorize payment of \$925.00 to Towle Carpentry, LLC for the porch repairs. Passed unanimously.
 3. **Window Repair:** Motion by K. Ponton, seconded by G. Fisher: To authorize payment of a \$100.00 deposit to Starck Historic Windows, Inc. Passed unanimously.
 - B. **Town House Artifacts:** G. Fisher reported she plans to make the parts for the display case plinth by September 2nd. She will assemble the display case and panel display at the Town House after the floors are refinished.
 - C. **Heritage Fund Report:** The Commission reviewed the *Fund Report* for July (attached) and the monthly MVS statement. Motion by G. Fisher, seconded by A. Xavier: To reimburse K. Ponton \$83.89 for name badges, stamps and miscellaneous supplies. Passed with K. Ponton abstaining.
 - D. **Fundraising - 50/50 Raffles:** A. Xavier reported that the five (5) raffles raised a total of \$942.00. Two (2) of the raffles ended early due to the weather. One person donated winnings back to the Heritage Fund. The Commission thanked A. Xavier for organizing the raffles and N. Sapack, D. Hughes, K. Ponton, and G. Fisher for helping her sell tickets. As always, the Commission appreciated Band Director Carlos Martinez' support and efforts to promote the 50/50 raffles during the concerts.
 - E. **Barn Preservation Awareness**
 1. **NH Preservation Alliance Barn Tour:** K. Ponton reported that the NH Preservation Alliance decided to cancel the tour this year due to continuing uncertainty regarding the pandemic. NHPA Program Director Beverly Thomas and K. Ponton did meet with seven (7) property owners and visited their barns prior to canceling. All of the barn owners were delighted to showcase their barns, and hope to be included in a future tour. H. Viens

suggested the Commission consider posting a drive-by tour of local barns on the Town website. Permission from the barn owners would probably be needed to list their barns. Consensus was to wait to see if the barn tour is rescheduled for next year before proceeding..

2. **Other:** The abandoned ca1930 pig barn in the woods at 143 Center Harbor Neck Road was demolished earlier this year. This information should be added to the *Historical Resources Inventory* when CAI updates the Town's GIS maps next Spring.

F. Historic Town Cemeteries: H. Viens reported the Town is starting to budget for needed cemetery repairs. Lakeview, Morse and Senter-Coe (on Coe Hill Road) are the cemeteries in most need.

1. **Lakeview Cemetery:** H. Viens reported the Selectmen are checking into the costs of restoring and resetting the gravestones and repairing the iron and picket fence, including fabricating an iron gate from photographs to replace the one that was stolen years ago. They have also contracted with Mae Williams to conduct the inventory of the cemetery for listing it on the NH Register of Historic Places.

2. **Morse Cemetery:** Following their attendance at last month's Heritage Commission meeting, the Benoits met with the Selectmen at the July 28th meeting to discuss their concerns about the care of Morse Cemetery. G. Fisher, K. Ponton and A. Xavier also attended in support of the Benoits' concerns. H. Viens reported the Selectmen are getting estimates to clean up and possibly grind the stumps remaining from the trees toppled by the winter storm of 2017, as well as fixing a failed repair to one of the gravestones.

V. New Business: The Commission accepted with regret the resignation of Richard Hanson as a Heritage Commissioner and expressed its sincerest appreciation for his service on the Commission since its inception in 2015. The Commission welcomed Selectman Harry Viens, whom the Board appointed to fill this vacancy.

VI. Other Business

1. **Village School Doors:** Code Compliance Officer Bill Doucette was unable to locate the original main front door to the Village School. He will provide the Commission with an estimate to build a new door to match the existing, original secondary front door. Further discussion on possibly covering the cost the new door with Heritage Fund monies postponed awaiting the estimate. H. Viens reported repairs to the chimney are on hold for the time being.

2. **Next Meeting:** Consensus of the Commission was to reschedule the September meeting for Thursday, September 23 at 4:30pm at the Town House.

VII. Adjournment: Motion by K. Ponton, seconded by A. Xavier to adjourn at 5:17pm. Passed unanimously.

Respectfully submitted,
Karen Ponton, Secretary
att (1)

Center Harbor Heritage Commission
Heritage Fund Report – July 2021
(8/11/2021)

I. <u>Balance on December 31, 2020</u>			<u>\$ 47,105.27</u>
II. <u>2021 Town Appropriation</u>			<u>2,500.00</u>
III. <u>Donations & Fundraising</u>			
Donations	\$	50.00	
		50.00	
50/50 Raffles		541.00	
		103.00 P	
		135.00 P	
Bonus Cards		1,420.00	
LCHIP Incentive		200.00	<u>2,499.00</u>
IV. <u>Town House Rehab</u>			
V. <u>Village School</u>			
VI. <u>Heritage Fund Balance</u>			<u>\$ 52,104.27</u>
VI. <u>MVSB Account</u>			
6/30/2021	Statement Balance	\$51,275.27	
7/12-26	3 Deposits	591.00	
7/30/2021	Statement Balance	<u>\$51,866.27</u>	
Reconciliation (+\$103.00 + 135.00 under III Above)			<u>\$ 52,104.27</u>
VI. <u>Operating Budget 2021</u>			<u>\$1,000.00</u>
NHPA Annual Dues			50.00
Reimburse K. Ponton for Ink & Postage			160.00
Reimburse K. Ponton for Test & Wood Filler			<u>15.24</u>
Balance			774.76

Notes: P = Pending