

**Town of Center Harbor
Heritage Commission Meeting**

-Approved 4/17/2023-

March 20, 2023
Minutes

- I. **Call to Order:** Meeting called to order at 4:30pm. Present: Chairperson Ginny Fisher, Dave Hughes, Karen Ponton, Harry Viens, Ann Xavier, Nancy Sapack (Alternate); Absent: Rachel Xavier (Alternate).
- II. **Approval of Minutes:** Motion by G. Fisher, seconded by N. Sapack that: The Minutes of February 13, 2023 be approved as written. Passed.
- III. **Order of Agenda & Additional Items:** Under *New Business – Other*, D. Hughes added “Town Bandstand” and K. Ponton added “OPD Planning & Zoning Conference”.
- IV. **New Business**
 - A. **Request Select Board Reappoint Commissioners and Alternate:** G. Fisher will email Selectmen to ask that H. Viens and she be reappointed as Commissioners and N. Sapack as alternate for 3-year terms. All have agreed to serve.
 - B. **Appointment of Chairperson, Vice-chair & Secretary:** Motion by K. Ponton, seconded by A. Xavier: To appoint G. Fisher as chairperson. Passed unanimously. Motion by A. Xavier, seconded by G. Fisher: To appoint K. Ponton as secretary. Passed unanimously. N. Sapack offered to chair meetings should G. Fisher is absent.
 - C. **Report of Town Meeting 2023:** Warrant article requesting \$5,000.00 for the Heritage Fund passed at Town Meeting without comment or questions. The Commission expressed its appreciation to residents for this appropriation.
 - D. **NH Preservation Annual Dues Renewal:** Motion by D. Hughes, seconded by G. Fisher: To authorize payment of a Super Plus annual NHPA membership for \$50.00 plus \$5.00 for each Commission member for a total of \$85.00. Passed unanimously.
 - E. **2023 Commission Meeting Schedule:** Consensus of the Commission was to continue meeting on the third Monday of the month at 4:30pm.
 - F. **NH RSA 91-A Right to Know:** The Commission reviewed the requirements of RSA 91-A.
 - G. **Other:** D. Hughes asked that the Town bandstand be considered as part of the Town's heritage and worth preserving. The Commission concurred. K. Ponton emailed the Commission information on the Spring 2023 Planning & Zoning Conference, being offered by the NH Office of Planning & Development on Saturday, April 29th. The Conference will be held online, is free, and has a track devoted to historic preservation and heritage commissions.
- V. **Unfinished/Continuing Business**
 - A. **Heritage Fund Report:** The Commission reviewed the monthly *Fund Report* (attached) and the MVSb bank statements for January and February.
 - B. **Priorities for 2023:** After much discussion (see *Item V.C.* Below), consensus was to focus this year on fundraising, an educational program(s); Town House septic design (pending), and Town House parking.
 - C. **Fundraising Plans**
 1. **Continued Discussion from February Meeting:** After much discussion, the Commission felt that most of the fundraising suggestions from its February meeting are not feasible since they would require more manpower and volunteers than the Commission currently has, with the following exceptions:
 - a. **50/50 Raffles:** Motion by G. Fisher, seconded by D. Hughes: To hold a 50/50 raffle only at the Town Band Concert on July 4th this year. Passed unanimously. G. Fisher will request permission from the Selectmen.

b. **Do Good Bonus Cards:** The Commission discussed holding this annual fundraiser at Heath's June 23rd & 24th, and possibly Moulton Farm on July 8th. A. Xavier offered to contact John Moulton; K. Ponton will check with Heath's. D. Hughes asked about a pop-up canopy; K. Ponton will see about borrowing the Library's canopy.

c. **Appeal Letter:** No further discussion.

2. **Heritage Awards Program:** The Commission considered launching an awards program similar to the Wolfeboro Heritage Commission's Heritage Awards. A. Xavier suggested that commemorative "historic home" signs, personalized with the name of the original owner and year built, might work as a fundraiser. N. Sapack proposed developing a self-directed, drive-by tour of Center Harbor's historic buildings. G. Fisher thought an educational evening program about 10 or 12 of the older houses in town might be of interest. D. Hughes added such a program could help promote the "historic home" signs. Further discussion about possibly holding a program in July or August postponed to next meeting.

D. **Schoolhouse Doors:** Pending installation.

VI. Other Business

A. **Oral Histories:** The Commission noted that some of the anecdotal stories shared by members during its meetings are valuable recollections of our Town history. G. Fisher suggested students at Plymouth State University might be interested in conducting oral histories. Further discussion postponed to next meeting.

B. **Next Meeting:** Monday, April 17 at 4:30pm at the Town House, weather-permitting.

VII. **Adjournment:** Motion by K. Ponton, seconded by D. Hughes to adjourn at 5:55pm. Passed unanimously

Respectfully submitted,

Karen Ponton, Secretary
att (1)

**Town of Center Harbor
Heritage Commission**

Heritage Fund Report – February 28, 2023
(3/7/2023)

I.	<u>Balance on December 31, 2022</u>		<u>\$41,507.07</u>
II.	<u>2023 Appropriation</u>		TBD
III.	<u>Donations, Fundraising & Grants</u>		
	LCHIP Incentive Payment		\$300.00
IV.	<u>Town House Rehab</u>		
V.	<u>Heritage Fund Balance</u>		<u>\$ 41,807.07</u>
VII.	<u>MVSB Account</u>		
	1/31/2023 Statement Balance	\$41,507.07	
	2/15 Deposit	300.00	
	2/28/2023 Statement Balance	\$41,807.07	<u>\$41,807.07</u>