

**James E. Nichols Memorial Library  
Librarian's Report**

**In Appreciation.** Bess Hanson, a library trustee since 1988, retired from the board in 2013. In the twenty-four years Bess served as a trustee, the library expanded its hours, completed long-needed repairs, and embraced the digital age. These things could not have been accomplished without a dedicated and forward-looking library board. Bess has also been an active member of the Center Harbor Women's Club, a ballot clerk and checklist supervisor. We thank Bess for her dedication and service to the library and the Center Harbor community.

**Community Use of the Library.** In 2013, the library recorded 13,164 circulations. Notable was a 50% increase in youth circulation. In addition to material from our collection, our patrons downloaded 667 eBooks and audios from the NH-overdrive collection. We also loaned 621 items to 106 NH libraries.

Adult reading	5,652
Youth reading	1,549
Audio CDs, DVDs etc.	5,033
Inter-library borrowing	375
Other (passes, kits, unclassified)	<u>555</u>
Total circulation, 2013	13,164
Library Circulation, 2013	

**Programs for young readers.** Our pre-school story time, which started at the beginning of the year, has become a popular program. Thanks go to Laura Thorndike and Carol Benoit for help in getting the program started, to Eloise Coudert for serving as a substitute story leader, and all the families that participated. In May, the staff created a section specifically for teen readers. Located by the door, it has become a popular collection. To accommodate the new teen shelf, juvenile non-fiction moved to the stacks and the New Hampshire collection to the meeting room, which is more conveniently located to genealogical materials

**Other Services for Patrons.** During the year, there were 6,868 recorded visits to the Library and 74 new library cards issued. The library staff responded to 131 requests for reference help, book advisory, and assistance with electronic resources. We borrowed 375 materials from other libraries for Center Harbor residents. In partnership with Altrusa of Meredith, we delivered 43 books to homebound patrons. Our subscription to the Ancestry database was used 193 times. We added a pass to Castle in the Clouds; other passes provided are the Squam Lake Science Center, Shaker Village, the Currier Museum of Art, and the Wright Museum. Our email newsletter keeps patrons up-to-date on new materials and events. We reach out to community through our weblog, Facebook page and column in the *Meredith News*. The Nichols Library continues to partner with Bayswater Books to provide a discount on new bestsellers for library card holders.



**Collection Development.** The Library held 15,516 titles at the end of 2013. The library added 962 new holdings and removed 1,117 dated, damaged or seldom used items from the collection.

Adj. Total Volumes, end of 2012	15,671*
Titles added, 2013	+ 962
subtotal	16,663
Titles removed, 2013	-1117
Adj. Total Volumes, end of 2013	15,516
*adj. 2012 volumes are based on holdings imported into the Atrium system, 5/1/2012.	
<b>Library Holdings</b>	

In 2013, the staff reviewed circulation data for all print holdings. The review turned up many older items which were not being used, particularly in the non-fiction section. This accounts for the high number of titles removed from the collection this year.

**Computer Services and Digital Media.** In 2013, our staff logged 1100 desktop workstation users and 268 wifi users; additional users accessed the wifi from outside the library. Our membership in the NH-Overdrive Downloadable Books consortium provided patrons access to the State Library's large collection of eBooks and audios. Patrons downloaded 667 copies in 2013, a 1.5% increase in use. Other digital resources offered by the library included Mango online language lessons, Ancestry Plus genealogical resources, Consumer Reports Online, and Ebscohost reference databases hosted by the NHSL.

**Building and Grounds.** The dead shade tree on Main Street was taken down in September. A replacement will be planted in the spring. The Meredith Garden Club filled our planters with colorful arrangements all year. George and Susan Gurney pruned the library's beds and plantings.

**Staff and Trustees.** The Library Board of Trustees deserves special thanks for the many hours of service given to Nichols Library. You may not see them around, but they are busy looking after library maintenance, liaising with the town, keeping records of our activities and working on special projects. We could not get by without them. Library assistant Linda Belisle retired at the end of February. We hired Glenn Walter to take her position. Back up support was provided by Kim Anderson and Patti Nisbet. Librarian Jon Kinnaman attended trainings at the NH State Library, sat on the Town's Joint Loss Management Committee. In 2014, he will chair the Scrooge and Marley Coop.

**Friends of the Library.** Among the many people who contributed to the well-being of the Library this year were the Center Harbor Selectmen, Jeff Haines and The Center Harbor Highway Department, Bob Beem, and the Center Harbor Historical Society. We thank Altrusa's volunteers for book deliveries, the Meredith Garden Club George and Susan Gurney for grounds work, and The Meredith Village Savings Bank for the Squam Lakes Science Center pass. We also thank the many friends of the library who donated materials and made gifts to our general fund. Finally, we thank the people of Center Harbor for their ongoing support of this historic library.

Jon Kinnaman, Librarian  
Respectfully submitted, January 15, 2014

JAMES E. NICHOLS MEMORIAL LIBRARY  
ANNUAL TREASURER REPORT

BALANCE ON HAND JANUARY 1, 2013

\$0.00

RECEIPTS

NICHOLS TRUST	\$8,790.90
BOOK SALES/DONATIONS	\$939.78
GIFTS	\$1,629.94
TOWN OF CENTER HARBOR	\$78,220.00
COPIER	\$601.10
MISC.	

TOTAL RECEIPTS

\$90,181.72

EXPENSES

SALARIES	\$54,699.22
FURNISHINGS/EQUIPMENT	\$106.00
REPAIRS/MAINTENANCE	\$1,054.50
SUPPLIES	\$2,471.55
ELECTRICITY	\$1,492.81
TELEPHONE	\$1,265.35
TRAVEL	\$219.45
COLLECTION DEV./BOOK SALES	\$0.00
BOOKS & PERIODICALS	\$13,709.81
LANDSCAPING	\$175.00
SPECIAL PROJECTS FROM GIFTS	\$1,600.00
PROF.DEVELOPMENT & TRAINING	\$245.00
PROGRAM PROJECTS	\$0.00
MISC.	\$0.00
COMP.SOFTWARE MAINTENANCE CONTRACT	\$595.00
COPIER MAINTENANCE CONTRACT	\$0.00

TOTAL EXPENSES

\$77,633.69

TO GENERAL FUND

\$12,548.03