

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
March 22, 2011**

Special Meeting Minutes

Present: Helen Heiner, Bess Hanson, Jon Kinnaman, Sarah Heath, and Jo Morse
Regrets: Karin Karagozian, Chuck DiCecca

Helen called the meeting to order at 10:10 am.

Old Business

Bathroom expenses have been approved by the Selectmen. Sarah gave the Town the information. We did not advertise for bids because total is under \$10,000.

We have received three bids from local contractors for the remodel of the Library bathroom. We have three separate bids due to the fact that we have to;

1. Remove all floor materials, repair sub floor as needed, prep for new tiles and set and grout new floor tile
2. Remove and replace existing bathroom sink with a new corner vanity and sink, install a grab bar on wall next to toilet and install a radiator cover.
3. Remove old sink and toilet, install new sink and toilet and replace all drain and water piping in basement to these fixtures.

The bids for those listed above are as follows;

1. C & C Carpentry for \$1580.00
2. Joe Price Builders LLC for \$2343.00
3. Smitty Plumbing and Heating for \$1825.00 plus permit fee

Sarah displayed a photo of the new sink. Joe is to have an operation in April, so we want the work done before. We'll have a grab bar and a new taller toilet.

Bess moved we accept the bids. Helen seconded the motion. Passed unanimously.

Sarah asks that she and Helen set the time to close the library for the work after consulting with the contractors. Jon wondered if he could keep a section of the library open, but Sarah is against it—too much liability. It may take a week to complete the plumbing work.

April 3-9 we will be closed.

Jo moved we pay Linda her regular fee for the hours missed due to the closing. Bess seconded the motion. Passed unanimously. Jon is on salary so he will be paid. He plans to work here alone.

Motion to adjourn at 10:30 am. by Bess, Seconded by Jo; Unan. Passed.

Submitted by