

**James E. Nichols Memorial Library
Board of Trustees Meeting**

-Approved 6/28/2021-

June 14, 2021

Minutes

Call to Order: Meeting called to order at 10:02am in the Nichols Memorial Library. Present: Chairperson Annette Nichols, Treasurer Sarah Heath, Secretary Karen Ponton, Shannon Whalen, A. Xavier (alternate); Absent: Bette Miller. No members of the public were present via Zoom.us.

K. Ponton requested that the meeting be rescheduled as no 24-hour public notice was given, and questioned whether this meeting was legal. A. Nichols acknowledged K. Ponton's reservation. A. Nichols said that meeting today was a calculated risk we can acceptably take, as there is only one item on the agenda for the public portion of the meeting.

- I. **Air Purifier:** Motion by A. Nichols, seconded by S. Heath: To purchase the air filter now and take the risk we won't get the grant. Passed unanimously. S. Heath said the air purifier would be paid for out of the *Equipment* budget line.
- II. **Non-public Session:** At 10:10am, motion by A. Nichols, seconded by S. Heath. To go into a non-public session per RSA 91-A:3, II (a) to discuss a personnel matter. Passed unanimously. Roll Call: S. Heath-yes, A. Nichols-yes, K. Ponton-yes, S. Whalen-yes, A. Xavier-yes. There was much discussion of a personnel matter. Roll call vote. Passed unanimously. At 11:13 am, motion by A. Nichols, seconded by S. Whalen: To end the non-public session. Passed unanimously.

Meeting reconvened by A. Nichols at 11:13am. Discussion related to book donations postponed to June 28th Board of Trustees meeting.

III. Other Business: Staffing

L. Brady briefly joined the meeting for a couple of minutes at 11:15am. Motion by S. Whalen, seconded by A. Xavier: That L.Brady be allowed to recruit for a part-time library assistant for up to 20 hours per week at a rate of \$15-\$20.00 per hour. Passed unanimously. Motion by A. Xavier, seconded by S. Whalen: That L. Brady be allowed to recruit for a temporary library aide for up to 10 hours per week. Passed unanimously.

Adjournment: Motion by S. Heath, seconded by S. Whalen to adjourn at 11:22am. Passed unanimously.

Respectfully submitted,

Karen Ponton, Secretary