

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library  
Trustee Meeting  
35 Plymouth Street, Center Harbor, NH  
July 23 2012 at 5:00 PM**

**Present:** Helen Heiner, Karin Karagozian, Bess Hanson, Jon Kinnaman, Sarah Heath, Kevin Desmond and Jo Morse

**Minutes** of June 18 meeting accepted as presented with spelling corrections. Kevin m; Bess s/unan. passed

**Treasurer's Report**

Deep Freeze malfunction; broken outside light replaced; books purchased. Computer expenses ran about \$800 over the \$16,000. Report was accepted: Jo m; Bess s/ unan. passed

**Librarian's Report**

Activity usual for the month.

Linda adding books into the system. Jon had to create a new bar code range. Jon cut off the juvenile account, and code numbers now run into the 7000s.

Network connection issue—Steve came to fix it, but it could have been done in house. Sarah was here to let Steve in, and he downloaded items on each computer. This may have been a result of a lightning storm.

Jon's replacement spent 36 hrs. here for training and work.

**Old Business**

Meredith Vil. Svgs. Bank gave us a check for the Science Center pass.

**New Business**

Old desk in the basement has gone to the dump because no one wants it. Sarah says she went into the basement & saw it was cleaned up—Jeff did it. There were also 2 desk chairs that should go to the dump. Bess moved we have Jeff get rid of these things.

Lights are not going on at the right time. The sensor doesn't work in its present location. We could just use a timer if someone monitors it—Kevin volunteered to do so monthly.

A teenager has volunteered this summer, and Jon asked if we could give her a gift certificate at Bayswater Books; all agreed to the idea.

**Motion to adjourn** at 5:30 pm by Bess, Seconded by Karin; Unan. Passed.

Submitted by,

Jo Morse, Secretary