

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
35 Plymouth Street, Center Harbor, NH
September 24, 2012 at 5:00 PM**

Present: Helen Heiner, Jon Kinnaman, Sarah Heath, Jessie Foley, Kevin Desmond and Jo Morse

Excused: Karin Karagozian, Bess Hanson

Minutes of Aug. 27 meeting accepted as presented. Jessie m; Sarah s/unan. passed unan.

Treasurer's Report

Report was accepted: JO m; Jessie s/ unan. passed

Librarian's Report

Activity was less for the month. EBooks and streaming videos have made a dent in the circulation of materials. There is continued building use.

New modem and router are working well.

Need some tree work outside.

Overdrive is offering exclusive use ebooks for libraries. It's \$84/each book. We're not interested.

It would be better if ebooks were available on a subscription basis.

Jon wants an extra desk in his office, but Sarah says she measured the area and there is no room for safe access to the exit door. Jon said it could go in place of the file cabinet.

Metro Cast is going to give us a second line. Sarah to ask Steve if we have to reroute some computer lines.

Helen says with numbers down on circulation, we need to show that we are still being used regularly. Suggests for uses to bring in patrons?

Old Business

Patron printer works well now. Jon tweaked the font size.

Garden benches need help—all of them have flaking paint or varnish. Need to talk to Jeff.

New Business

Selectmen want to know what plans we have for next year and can we turn back unspent funds. The new Town Bldg. has cost overruns. They do plan raises for Town employees. Sarah told them we will try to keep our budget a minimum. Electric line is not on our property. The Town wondered if we wanted to have the line underground. Most towns lump all electric bills together, and Bob Bean thought our bills should go to the Town.

Budget for Next Year

Sarah handed out sheet with totals for 2009-2012. We agreed to cut Repairs and Maintenance by \$500. Need Steve about our computer maintenance contract—is it the same? Other items kept as stated for a total of \$81, before salaries are considered.

Motion to adjourn at 6:10 pm by Jessie; Seconded by Kevin; Unan. Passed.

Submitted by,

Jo Morse, Secretary

Next meeting is October 22 at 5 pm.