

## TOWN OF CENTER HARBOR

### PLANNING BOARD

Tuesday, May 2, 2023

Meeting @ 6 p.m.

Chair Charles Hanson called the meeting to order at 6:00 p.m. Present were: Vice Chair, Peter Loudon, Selectmen's Rep., Bill Ricciardi, Members: Kelli Kemery, David Nelson. Alternate Member: Steven Brown, and Clerk Linda D'Auria. Absent with notice: Rachel Xavier and Mark Hildebrand.

**Voting Members:** *Charles Hanson, Bill Ricciardi, Kelli Kemery, David Nelson, Peter Loudon and Steven Brown.*

**Public Attendance:** Derek Kline.

**MINUTES:** Peter Loudon made a motion to accept the April 18, 2023 meeting minutes to be accepted as read. Steven Brown seconded the motion. All were in favor.

**HEARINGS :** None

**PERMITS:** There were no questions or comments on the permits received this month.

**Other Business:** Chair recognized Derek Kline and asked if he had a question or comment for the board?

Mr. Kline said he submitted the Letter of Credit from Meredith Village Savings Bank to the town attorney this morning.

Chair acknowledged Attorney Hilson was in receipt of it, had some comments and will be in touch with you once he's done looking things over.

Mr. Kline then wanted to check that the mylar for the boundary line adjustment is set to be signed.

Chair stated he has to wait the 30 days from the approval, however he can submit the mylar anytime, as well as the other mylar for the road, and all you need to do is the Boundary Line Adjustment for the May 2020, we approved back in 2022. Permits, including Wetlands permits all have time limits on them as well.

Mr. Kline said he was aware, there is a three-year limit, and had no further questions.

Chair addressed the board regarding any questions for Mr. Kline? There were no questions.

Next order of business is a request from the Selectmen regarding an email received from Father Kermit, on the Camp Eagle's Cliff property.

- We were asked by the Select Board to follow up with Camp Eagle's Cliff, to notify them they need to supply an updated site plan review and need to be in compliance with the towns building/zoning codes. Our last interaction with the Camp was Last July 2023 and we expected to hear something earlier this year, January/February 2023.

Bill Ricciardi, stated we received a letter from Father Kermit regarding some plans to change the footprint of the camp along with an electrical permit. They also stated the camp will not be open this year (2023) for campers.

The board will issue a letter to the Camp Administrators requesting an update and let them know Building and Trade Permits are needed to be in place before any work can be started.

#### **Zoning Ordinance Document**

- Chair asked clerk to send a copy of the current Zoning ordinances to all members to review as and make suggestions to clarify and/or update the current document.
- July's Planning Board meeting falls on the 4<sup>th</sup>. It will be changed to July 18<sup>th</sup>.

#### **Adjournment:**

- Chair adjourns the meeting at 6:29 p.m.
- Next meeting scheduled for **June 6, 2023** at 6:00 p.m.

*Respectfully submitted:*

*Linda D'Auria, Clerk*