

TOWN OF CENTER HARBOR
PLANNING BOARD
Hearing
Tuesday, August 4, 2020

Due to the COVID-19, this meeting was conducted via Zoom. Participants, which included the public, could join the meeting through video web or by telephone. All documents pertaining to this meeting were sent electronically to Board members and the same files were posted on the Website under the meeting announcement on the PB Calendar for public access.

The Chairman called the meeting to order at 6:00 P.M. Mr. Hanson announced that the meeting was being recorded and provided the protocol of the meeting (that document is contained in this set of minutes). Mr. Hanson asked Bill Ricciardi to do the Roll Call of the PB Members/Alternate Members.

**Roll Call: Chairman, Charles Hanson, in attendance with no one else in the room
Vice Chair, Peter Loudon, in attendance with no one else in the room
Secretary, Bill Ricciardi, in attendance with no one else in the room
Selectmen's Rep, Harry Viens, in attendance with one else in the room
Member, Kelli Kemery, clerk Pro Tem, in attendance with no one else in the room
Member, Mark Hildebrand, in attendance with no one else in the room
Alternate Member, Rachel Xavier, in attendance with no one else in the room**

Not in attendance: Member David Reilly

Due to our clerk having to recuse herself, Kelli Kemery has been appointed clerk Pro Tem for this matter.

All votes will be by Roll Call. Voting members are: Charles Hanson, Peter Loudon, Bill Ricciardi, Harry Viens, Kelli Kemery, Mark Hildebrand, and Rachel Xavier.

I. MINUTES:

Peter Loudon motioned to accept the Minutes of July 18, 2020 as read. Seconded by Mark Hildebrand. Mr. Hanson asked if there was any discussion or comments on the Minutes. Hearing none he called on Mr. Ricciardi to do the Roll Call: Charles Hanson-Aye, Peter Loudon-Aye, Bill Ricciardi-Aye, Harry Viens-Aye, Kelli Kemery-Aye, Mark Hildebrand-Aye, Rachel Xavier-Aye. The vote was unanimously in favor.

**II. HEARING – AMENDMENT TO SUBDIVISION AND BOUNDARY LINE
ADJUSTMENT BETWEEN EDWIN KLINE JR. TAX MAP 212 LOT 32 AND J.
CONOR AND AMANDA HAYS TAX MAP 212 LOT 30 CASE 2020-05
CONTINUED.** This hearing was continued from the last meeting because the Board

had not received the report from the town road engineer. That report was not received by the Board until Thursday, (July 30, 2020), late in the day. Mr. Hanson said that Carl Johnson received the report on Friday. It was a pretty comprehensive report. Mr. Hanson said that he spoke to Carl Johnson today (August 4, 2020), and because they received the report so late, Mr. Hanson made a motion to continue this hearing to August 18, 2020. This will allow the Town Road Agent's input and let Mr. Johnson and Mr. Rokeh address some of the bullet points that are throughout the report; that way the Board will have more useful information. Mr. Loudon seconded that motion. Mr. Loudon said that the report is very comprehensive and a lot to digest. Mr. Hanson asked if there was any discussion on this motion. Hearing none, Mr. Hanson asked Mr. Ricciardi to call the Roll. Charles Hanson-Yes, Peter Loudon-Aye, Bill Ricciardi-Yes, Harry Viens-Aye, Mark Hildebrand-Aye, Kelli Kemery-Aye, Rachel Xavier-Aye. The vote was unanimously in favor.

III. PERMITS:

The Board reviewed the Construction Permits. There were no questions or comments.

IV. OTHER BUSINESS:

Mr. Hanson asked if there was any other business to come before the Board. Mark Hildebrand asked when the next walk through would occur and if it was contingent on what the Board was discussing. Mr. Hanson said that, it would be good to wait until the next meeting so they could have input from Carl Johnson and Mr. Rokeh so that the Board had a few more details. After the Board hears from Mr. Johnson and Mr. Rokeh if they feel like they need a site walk that would be a good time, within days after the next meeting. Mr. Hildebrand said that he thought that would help him. Mr. Hanson asked how the other Board members felt. Mr. Ricciardi agreed. Peter Loudon said that he would like to see what is presented to have a better feel for it before he takes a walk. Mr. Hanson asked if they should plan to do that after the next meeting. Mr. Ricciardi said he thought they could decide that after the next meeting.

Carl Johnson wanted to inform the Board that they are in the process of reviewing the comments in the report and making appropriate revisions if necessary. They are attempting to get that to the Board in a timely fashion so that the Board will have time to digest it prior to the meeting. Mr. Johnson said that their intent is to not have it come in at the last minute. Mr. Hanson thanked Mr. Johnson.

V. ADJOURNMENT:

The Chairman adjourned the meeting at 6:08 P.M.

Respectfully submitted by,

A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

As Chair of the Center Harbor Planning Board I find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, I am confirming that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:

We are utilizing the ZOOM platform for this electronic meeting.¹ All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone (See website for call in and password) or by clicking on the following website address: www.centerharbornh.org/planning-board

b) Providing public notice of the necessary information for accessing the meeting:

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the Center Harbor Planning Board at: www.centerharbornh.org/planning-board

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access:

If anybody has a problem, please call 603-481-1485

d) Adjourning the meeting if the public is unable to access the meeting:

In the event the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

Let's start the meeting by taking a roll call attendance. When each member states their presence, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

¹ Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.