

**James E. Nichols Memorial Library
Board of Trustees Meeting
Monday, Nov. 27th, 2023 @ 10:00am**

- I. Call to Order**
- II. Approval of Minutes Oct. 30th, 2023**
- III. Order of Agenda and Additional Items**
- IV. Chairperson's Report**
 - A. Review new offer of employment
 - B. Pursue making a classroom in the basement? Architect will be needed.
 - C. Review some policies for amending and bylaw VI B
 - D. Town full time is 35 hours and we have 36 hours. Since full time employees get the same benefits as town, we should be 35 hours.
 - E. Nonpublic to consider, review attorney's advice and assistants.
 - F. Best practices for treasurer, all bills outside normal library spending that affects the trustees, like an attorney, should be shown to all trustees.
- V. Treasurer's Report**
 - A. 2024 Proposed Budget Appropriation & Meeting with Selectmen
 - B. October Monthly Report & Bank Statements
 - C. CDs maturing 11/26/2023
 - D. New Special 10-month CD at 5.10%
 - E. New Server Expense
 - F. Other
- VI. Librarian's Report**
- VII. Building Committee Report**
 - A. Chairs update
- VIII. Policy Committee Report**
- IX. Non-public Session per RSA 91-A:3, II**
- X. Unfinished/Continue Business**
- XI. New Business/Other Business**
 - A. Update on Painting Back Hall / Stairwell & Refinishing Front Door
 - B. Plans for Transition from Interim Librarian to New Librarian
- XII. Adjournment**