**James E. Nichols Memorial Library**

**Board of Trustees Meeting**

**James E. Nichols Memorial Library**

**35 Plymouth Street, Center Harbor, NH 03226**

**Monday, February 27, 2023 - 10:00a.m.**

1. **Call to Order**
2. **Approval of Minutes December 12, 2022**
3. **Order of Agenda and Additional Items**

1. **Chairperson’s Report**

* **Welcome Clara Gambia de Levin to our monthly meeting**
* **Annual Report sent to Selectmen with changes**
* **Update on grounds drainage bids**
* **Sign up for election positions starting January 25, 2023**
* **Other volunteer opportunities exist for the Heritage Commission**
* **Interior painting estimates**
* **Non-public session before meeting ends**

1. **Treasurer’s Report**

* **Year-end 2022 Report**
* **December 2022 & January 2023 Monthly Financial Reports & Bank Statements**
* **Acceptance of additional $5.75 from Donation Jar for 2022**
* **Report of Public Hearings on Proposed 2023 Budget**
* **Proposed revisions to financial policy on “Use of Monies in Library MVSB Checking Account, aka Nichols Library Fund”**
* **Other**

1. **Librarian’s Report**

* **Monthly Report**
* **Podcast update**
* **Author talk update**
* **Annual Report**

1. **Policy Committee Report**

* **Legal review**
* **Alternative services: Curbside Services & New Book Return**
* **Acceptance of Curbside Services Bin Donation**
* **Investment Options**
* **Other**

1. **Building Committee Report**

* **Floor restoration**
* **Interior painting**
* **Additional floor outlet**
* **Furniture refinishing**
* **Trophy head cleaning**
* **General cleaning**
* **Other**

1. **Unfinished/Continuing Business**

* **2023 Events: Sun. June 18 Library 113th Birthday: Tues. July 4 & Sat. August 12 Book Sales; Christmas/Holiday Event Sat. December 9**
* **Town Meeting – Voting March 14 8am – 7pm & Business Meeting March 15 6pm**
* **Lettering on Little Free Library**

1. **New Business/Other Business**
2. **Non-public Session (if needed)**
3. **Adjournment**