

**Town of Center Harbor
James E Nichols Memorial Library
35 Plymouth Street, Center Harbor**

**Board of Trustees Meeting
Monday, December 27, 2021
10:00am – 11:30am**

Agenda

- I. Call to Order
- II. Order of Agenda & Additional Items
- III. Approval of Minutes of November 23, 2021
- IV. Chairperson's Report
 - 1. Report of Selectmen's Meetings
 - 2. Nichols Memorial Library Trust Fund under Trustees of the Trust Funds
 - 3. Building & Contents Insurance
- V. Treasurer's Report
 - 1. Monthly Report
 - 2. Monthly vs. Quarterly Computer Maintenance Contract
 - 3. Suggested Revision(s) to Proposed 2022 Budget
 - 4. Annual Audit
 - 5. Acceptance of \$100.00 Donation per RSA 202-A:4-c, III (b)
 - 6. NMK Trust
- VI. Librarian's Report
- VII. Unfinished/Continuing Business
 - A. Library Operations
 - 1. Winter Hours
 - 2. Other
 - B. Security Update
 - C. Other
- VIII. Committee Reports
 - A. Building Committee: Update on Drainage, Roof Issues & Artifacts
 - B. Bylaws Committee: Proposed Bylaws Amendments
 - C. Policy Committee: Review Recommendations for Select Policies
- IX. New Business
 - A. Annual Report – Due by January 15th
 - B. Elections & Terms of Office
 - C. Other
- X. Other Business
 - A. Non-public Session, if necessary
 - B. Next Meeting: Monday, January 24th at 10:00am