

CENTER HARBOR CONSERVATION COMMISSION
APPROVED Meeting Minutes
Cary Mead Meeting Room
Municipal Building; Center Harbor, NH
Tuesday, June 11, 2013

CALL TO ORDER At 10:02 a.m. the meeting was called to order. Commission members present were Maureen Criasia, Karin Karagozian, Randy Mattson, JoAnn Wood, Harry Viens, Gwen Bronson and Barbara Picard. Commission member absent with notice was Bruce Bond, Chair

APPROVAL OF MINUTES

May 14, 2013: Karin moved to approve the minutes; Maureen seconded the motion. The motion passed unanimously.

UPDATES

Fogg Hill Property Purchase/LRCT:

Don Berry of the LRCT is still waiting for update from the surveyor. LRCT probably needs to request another extension to get everything done. This is moving slowly but Don does not see any roadblocks or issues. An abutter and Center Harbor resident, George Earl, may be asked to make a statement to say he supports the project; it would be a positive thing for the fundraising.

Prime Wetlands Phase "3B":

One of the prime wetlands projects, Belknap Woods, was inadvertently omitted from the ballot this year so, we will have to wait and submit it on the 2014 warrant.

Wetlands Ordinance:

Harry and Maureen met with Rick Van de Poll and Mike Iazard at LRPC on June 3, 2013. We have 9.16 miles of legitimate perennial streams in Center Harbor. Rick is finishing up tables and will give this to Mike who will do a preliminary draft of an ordinance for the town regarding water resource and shore land protection. It will incorporate section 10 and 11 of the Town Ordinance Manual, the *Wetlands Conservation Overlay District Ordinance* and *Use of Shorefront Lots*. The next draft will be completed by July 19th; the deadline is in October. Maureen studied the resources chapter of the Master Plan and developed pages of questions for experts and detail that have helped identify priorities.

Correspondence:

No correspondence noted this month.

We would prefer all mail to go into the black box in Janet's office instead of into the red box storage area so that it is always accessible during business hours.

ONGOING BUSINESS

Conservation Commission Webpage Revision

Maureen copied the web pages of the Conservation Commission for several towns to compare with our web page. Using these we will compare and make a wish list for our own. Resident Bernie Volz, chairman of the Energy Committee and knowledgeable about webpage design, will be asked to aid in this process. We must decide the most logical way to organize the web page. Harry suggested using post its, placing ideas on the wall with links indicated by string to pertinent information found elsewhere. Creating our own website is a consideration; in this case we would be responsible for posting all information ourselves.

Ideas for change or keeping status quo:

1. Do not need to post agendas.
2. We need a link to the Natural Resource chapter of the Master Plan.
3. We should list the names of the Con Com members and when our term expires.
4. We should have a contact name and address and phone number OR an e-mail address where people can send requests or information directly to the Con Com contact.
5. It should be very clear for people going to the site where to find information about all the areas within the town that are conservation areas open to the public. The information is in the Parks and Recreation section but we need a clear link to this information.
6. Include a profile about how the Con Com was formed and why.
7. Should include links to meeting minutes and annual reports
8. The NRI is not currently on-line and it should be. (The CHCC has the CD including the complete NRI and all the maps to ease this process)
9. It would be nice to have list of current activities, major initiatives and things we have completed.
10. Include Prime Wetlands reports, all three phases
11. Should have posted the document about what an NRI is. (an intro. to #8)
12. We want to keep the mission statement on the first page. Randy suggests taking a look at the well-written mission statement on Hanover's webpage.

13. We should remove the hazardous waste announcement from our webpage and have a link to the LRPC about hazardous waste disposal dates instead. (This info should be on the home page of the Town Website)
14. Should we maybe put one link to the DES website?
15. Introductory statement should be updated (look at Hanover)
16. Ordinances, conservation plans, etc. should be included on the site.

Next meeting: Next month's meeting will be on July 16th, the third Tuesday of the month. We will designate that meeting to organize how information will be reported on our webpage.

Think on this: Randy suggested checking the mission statement for Hanover before the next meeting because it is a good example. Also, check Lyme's town website because it is a nice, comprehensive website. Go to Tamworth and Wolfboro and check their links to their Commissions' webpages. We need to think about our URL; what would it be?

Bernie Volz, webpage designer from the Energy Committee, will be asked to attend our next meeting to help us with the process of developing the webpage.

NEW BUSINESS

Bruce has expressed a desire to step aside in his role as chairman of the Conservation Commission at this time. Maureen made a motion to elect a vice chairman who will preside over our meetings until such time that we receive an official written request from Bruce to step down from his chairmanship should he wish to do so. Randy made a motion that Maureen sit as vice chairman. Harry seconded. Motion approved unanimously.

Maureen and Barb are going to work on the filing system.

ADJOURNMENT

Motion to adjourn by Maureen, seconded by Randy. Meeting adjourned at 11:41 a.m.

Respectfully submitted, Barbara Picard, Secretary