

## **Center Harbor Energy Committee Minutes of Meeting - 3 December 2015**

Attendees: Chris Williams, Steven Caney, Annette Nichols, and Selectmen Representative Richard Drenkhahn.

Annette called the meeting to order at 7:00 p.m. The minutes of the meeting of November 3rd were approved as revised.

**Report on Lighting Available Technologies.** Steve C has not been able to track down John Bovin to review research that larger towns in NH have evaluated.

**Review of Fire Station Insulation Project Bids.** Chris W advised that all four of the contacted bidders have expressed interest, and will participate in the walkthrough scheduled for Tues, December 8 at 10:00 a.m. There may be an additional one or two other contractors who may also be interested in bidding. Chris advised that the proposed bidders did not submit bids at the first submission due to other scheduled work conflicts. Dow (insulation material supplier) has advised that one or two other products might be interesting to consider in lieu of the RFP materials, and will send samples for evaluation. The bids are due Wed, January 6, 2016. The proposals will be evaluated by CHEC on Jan. 7, with the award scheduled for Wed, January 13. The work is to be completed by the end of February 2016.

**Fire Station Dampers.** Brad Corriveau has submitted a proposal for construction and installation of the two fire station damper covers. Annette and Chris W are in the process of clarifying the proposal. Chris W moved that Brad's proposal with clarifications be accepted, and Steve C seconded the motion. The quotation is under the requested funds approved by the Selectmen, so the details will be finalized and submitted as the basis for a town PO.

**Draft Guideline for Street Lighting.** Rev 4 of the proposed guideline is not accepted by the CHEC full committee. The attending members worked to address some the outstanding concerns at a working level. The committee is torn between developing the guideline to address property owner requests, but at the same time keeping it flexible for interpretation and assessment by the Selectmen. Annette will incorporate the groups' comments for a new revision to be completed prior to the next CHEC meeting.

**Library lighting upgrades.** Harry Viens has met with the Library trustees, the CHEC recommended electrician, and lighting specialists for a walkthrough and inspection. The current plan includes abandoning the existing knob and tube wiring in the dome (capping receptacles and removing fixtures); installing LED fixtures with up lighting in the dome; and installing strip lighting in the Stacks. The Library trustees support the approach.

**New/Other Business.** Steve Caney advised that while he plans to continue to support the town as a volunteer, he wishes to step down from his assignment with this committee in the next couple of months, after he completes his current work. Richard D advised that ILHS will provide a tour of the Honeywell automation updates and the pellet boiler system on Feb 9, 2016. Details will be forthcoming.

The meeting adjourned at 8:30 pm.

**Next meeting scheduled for January 7, 2016 at 7:00 pm.**

Respectfully submitted, Annette Nichols 9 December 2015.