

Center Harbor Energy Committee Minutes of Meeting – 4 February 2016

Attendees: Annette Nichols, Bernie Volz, and Selectmen Representative Richard Drenkhahn. Chris Williams had indicated he would not be able to attend.

Annette called the meeting to order at 7:07 p.m.

Approval of Minutes. The minutes of the meeting of January 7th, as amended, were approved.

Report on Lighting Available Technologies. This item will be tabled by the Committee until Steve Caney is able to present information to the Committee or other new information is made available.

Fire Station Insulation Project. Annette updated the committee on Chris Williams and her progress on this project. The NHEC Rebate form is being completed, though the town signed the 2015, not 2016, form. Annette collected fuel oil usage for the Fire Station as that information was required. A change order has been created for the metal corner (\$75); the Committee recommends approval of the change order. A blower door test (also required for the rebate) and walk through with Jack Kozlowski (electrician) is scheduled for Feb 11th at 8:30 am. Work is expected to start Feb 22nd, and end by the 25th. These dates were acceptable to the Fire Chief (Leon Manville) – if the dates change, he needs about 5 days' notice.

Fire Station Dampers Project. Annette reported Brad Corriveau finished the project and installed the Dampers (pictures had been distributed). Richard and Bernie commented that they looked well-built and solid. Brad has invoiced the Town. Project is considered completed.

Energy Trust Fund Balance. Robin provided the figures – as of 12/31/2015, the fund had \$51,377 (excluding interested earned for 2015). The Committee accepted the Selectmen's decision to request on \$1 funding for 2016. Note that charges for the Fire Station Dampers and Fire Station Insulation projects will occur in 2016 and will reduce the balance – as may other pending projects, such as the Library Lighting.

Library Lighting Upgrades Project. Annette has taken over this project from Harry Viens. A quote from Kozlowski Electric was received – the project will need to go out for bid per Town purchasing rules. Annette will also contact Dan Barnard (contact provided by Chris Williams) to see if he will provide recommendations. The work will require careful scheduling with the Library as it will require some down time; the Library does not want to proceed from Memorial Day into October. A lighting rebate may further complicate scheduling – if the rebate is granted, work must be completed within 90 days of the grant date. There is a follow up meeting scheduled for February 12th with the Library Trustees.

Web Site. Bernie has been publishing the agenda and minutes to the town's new site. No further progress as to reviewing Committee's <http://www.realitychec.org> site and future plans. Bernie indicated we have time as that website does not need to be

renewed until March 2017. Committee will revisit at a future date.

New/Other Business:

- Reminder - The ILHS dinner, tour, and presentation related to the Honeywell automation updates and pellet boiler system is for Monday, February 8th, at 6pm. Annette and Bernie plan to attend.
- Bernie reminding the Committee that Jeff Haines had expressed some interest in improving the insulation of the Highway Department garage. Richard thought that about 3,000 gallons of propane is used per year. And the Town may be looking to expand the facility to accommodate a rescue truck. Bernie will follow up with Jeff to see if there is still interest. A first step may be a site visit if there is interest.
- Annette received an invitation from PAREI for the first quarterly Regional Energy Roundtable. This is scheduled for Tuesday, March 29th, 5:30-6:45 PM, at the Holderness Town Hall. Those able to come earlier (4:45-5:30), are encouraged to do so to socialize with others. More details at our March 3rd meeting.

The meeting adjourned at 8:23 pm.

Next meeting scheduled for March 3th, 2016 at 7:00 pm.

Respectfully submitted, Bernie Volz, February 5, 2016.