

## **Center Harbor Energy Committee -- Minutes of Meeting - 7 January 2016**

Attendees: Chris Williams, Steven Caney, Annette Nichols, Bernie Volz, and Selectmen Representative Richard Drenkhahn.

Annette called the meeting to order at 7:00 p.m.

**Approval of Minutes.** The minutes of the meeting of December 3<sup>rd</sup>, as amended, were approved.

**Report on Lighting Available Technologies.** Steve still has not been able to track down John Bovin to review research that larger towns in NH have evaluated. He is working on getting data from NHEC/Chris Johnson and expects to provide a report to the CHEC in the next few weeks.

**Review of Fire Station Insulation Project Responses to RFP.** Two responses to the RFP were received by the Selectmen. After review and discussion of the responses, Steve proposed a motion that the committee recommend the Selectman grant the bid to Quality Insulation assuming answers to a few questions were acceptable. Chris was tasked to follow up with Quality to attain the answers and report back to the Selectmen. Richard seconded the motion and all were in favor.

**Fire Station Dampers.** Annette reported that although she communicated the award on 12/17, it didn't get to Brad. After some discussions with Robin, Brad was notified yesterday and is also able to do partial invoicing to the town (for materials). Brad does not yet have the Purchase Order in hand, but has been notified that he was awarded the contract and is working on it.

**Energy Trust Fund request for Town Warrant.** Bernie is to request the current balance of the Trust Fund, but we believe there is about \$46K in the fund (with approximately \$13K in expenditures expected for current projects). Richard indicated there is budget pressure this year. After review of recent appropriations, the committee agreed with requesting \$5K for 2016 (half of the 2015 appropriation).

**Annual Report.** The EC report for the Town's annual report is due late January. Annette prepared a draft that the committee commented on with suggested changes and clarifications. Annette to distribute an updated version via email for review, before submitting by 1/27 deadline.

**Draft Guideline for Street Lighting.** Annette presented a revised version, which was accepted. Chris motioned to approve revised version and send to selectmen; seconded by Steve, with all were in favor.

**Library lighting upgrades.** Harry Viens met a 2<sup>nd</sup> time with Trustees and electrician and is now awaiting a proposal (with cost), expected in about 2 weeks. It is hoped that this proposal will be reviewed at the February 4<sup>th</sup> EC meeting.

**New Center Harbor Web Site.** Bernie has access to update the EC portion of the

Town's website. The committee will need to review the EC site, <http://www.realitychec.org>, to determine which material to revise and move over. And Bernie to look into whether the realitychec.org mailing list services are available on the new site or perhaps elsewhere. If we can shut down <http://www.realitychec.org>, the Town can save about \$100/year. Several ideas for new / updated material were discussed (link to resources such as PV calculator, air conditioner sizing calculator, light bulb options and savings, etc.). Committee members should review material on <http://www.realitychec.org/> before February meeting so we can discuss what should be moved, updated, or developed.

**New/Other Business.** Annette received an invitation for the ILHS dinner, tour, and presentation related to the Honeywell automation updates and pellet boiler system (as Richard had mentioned at the December meeting), which is scheduled for Monday, February 8<sup>th</sup>, at 6pm. She will update the committee with more details.

Steve Caney announced that this was his last meeting as a committee member, though he hoped to sit in on future meetings when possible. He was thanked by Richard, Chris, Annette, and Bernie for his many years of service on the committee.

The meeting adjourned at 9:00 pm.

**Next meeting scheduled for February 4<sup>th</sup>, 2016 at 7:00 pm.**

Respectfully submitted, Bernie Volz, January 7, 2016.