

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
35 Plymouth Street, Center Harbor, NH
February 25, 2013 at 5:00 PM**

Present: Helen Heiner, Jon Kinnaman, Sarah Heath, Kevin Desmond, and Jo Morse

Excused: Karin Karagozian

Meeting called to order at 5 pm.

Minutes of Nov. 26 meeting accepted as presented.

Moved: Sarah; Seconded: Kevin/unan. passed.

Treasurer's Report

Report was accepted: Jo m; Kevin s/ unan. passed.

Printer contract paid. Computer expense: Jeff--software for book collection.

Librarian's Report

Activity was up for the month. Jon has set up a Facebook page and electronic newsletter and they have received good comments

Castle in the Clouds is offering a pass for \$250. Suggested Jon ask Moultonboro Library about the usage of their pass. We have passes for Canterbury, Currier, Wright. Squam Science Center pass is very popular.

Jon went to a meeting in Madison on iPads and felt it was worthwhile.

Bob Beem says he doesn't know anything about timers. The bathroom light is on a short span. In December late afternoon, one can be left in the dark.

The carpet needs cleaning. If we put a runner down, it's something to trip on.

The floor in front of the circulation desk needs to be refinished.

Old Business

We have encumbered funds (\$2000) to cover a new tree. Karin (by note) suggested a tulip tree, red maple, sugar maple, oak or catsura tree. We will buy from Scott Burns LLC.

The Town will take down the old tree.

Some lights need work; Sarah has a list. Generator--Rowan needs to tell us the size we need.

Survey asking patrons their concerns in the library; needs to be ready to go on the web site next month.

Ammended Budget

Printer contract \$125 less than budgeted in 2012.

New Business

Bess Hanson has resigned from the Board verbally. She has been a Trustee for about 40 years.

Sarah moved that Kevin Desmond fulfill the remainder of Bess Hanson's term. Jo s./unan. passed. We need to appoint another Trustee Alternate.

Linda Besile has resigned as of March 1. We need to hire a new replacement. Glen Walter has

worked well for us, and we need to consider hiring him..

We should send Linda a card, thanking her for her service, and we should do something for Bess.

The Public Meeting is closed

Sarah moved that we close the Public Meeting; Kevin seconded the motion. Unanimously passed.

The Public Meeting is now open.

Kevin so moved; Sarah s./unan. passed.

Sarah moved that we offer the part time librarian position to Glen Walter for 18 hours/week at \$11/hour; seconded by Jo/unan. passed.

Policy

Moultonboro Library has handled the political access issue. We might need to get a legal policy on political access for Center Harbor

Motion to adjourn at 6:22 pm; Moved by Kevin; Jo s/ unan. passed.

Submitted by,

Jo Morse, Secretary

Next meeting is March 25 at 5 pm.