

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
35 Plymouth Street, Center Harbor, NH
April 22, 2013 at 5:00 PM**

Present: Helen Heiner, Jon Kinnaman, Sarah Heath, Kevin Desmond, Karin Karagozian, Jessie Foley, Jo Morse , and Selectman David Hughes

Meeting called to order at 5 pm.

Town Hall Project—David Hughes

Phase I of the Town Hall is 90% complete. The rear of the building for the Police Dept. is being torn down. Phase II will begin this summer as they regrade the parking lot and take down dead trees. Walkways will be built, although there will be no direct access between the Library and the Town Hall. Our path will go to the sidewalk. Helen thanked Mr. Hughes for his update.

Minutes of Mar. 25 meeting accepted with a correction on the date: Mar. 25, not 26. And it was Steve who sent the bill for Anti Virus License. Moved: Sarah; Seconded: Kevin/unan. passed.

Treasurer's Report

Report was accepted: Jo m; Kevin s/ unan. passed.
Nothing unusual.

Librarian's Report

Activity was up for the month. 15 children attended Story Hour. Staff is set for the summer hours. Nice piece about Beth Hanson retiring from our Board in the Meredith News.

Old Business

The new alarm co has been connected to the alarm at the fire house.

We are now hooked up with the Town. The panic button isn't set up. Jon asked Kim (staff) if she would be comfortable without it, and she said yes. Response from a monitored panic button takes too long, and one would do better to push the fire alarm for quick response. Jessie m; Kevin s/that we give up the panic button— unan. passed.

Sarah said Jeff is willing to grind down the old tree's stump once the Town cuts the tree down. We voted to purchase a sugar maple—Jessie m; Karin s/ unan. passed.

Squam Lake Science Center pass is \$300, and Sarah gave the bill to Meredith Village Savings Bank in hopes that they will pay for it. Castle in the Clouds is \$250, and Jon asked the Moultonboro Library about their pass'es use—second most used after the Science Center. Kevin m; Sarah s/ unan. passed to buy the Castle pass. It is for 2 adults and 2 youths (not for special events).

Carpet needs to be cleaned. Should we buy a protective rug for the high use area? Don't want something that will trip patrons. Ask to rug cleaner for suggestions.

Sarah to get some quotes on the cost of scraping and painting the windows' exteriors. Jo suggested she also ask P.R.E.P. of Plymouth.

The outside benches have been painted, and one of the wrought iron benches received a leg repair. We budgeted money for the gardens, and they need to be pruned again.

Motion to adjourn at 6:16 pm; Moved by Kevin; Jo s/ unan. passed.

Submitted by,

Jo Morse, Secretary

Next meeting is May 20 at 5 pm.