

These Minutes are subject to approval of the Trustees

James E. Nichols Memorial Library
35 Plymouth Street Center Harbor, NH
March 23, 2015

Meeting called to order at 5pm by Sarah Heath.

Present: Sarah Heath, Karin Karagozian, Kevin Desmond, Jessie Foley, Priscilla Manville, Lynn Allen, Jon Kinnaman.

Excused: Jo Morse, Helen Heiner.

Minutes: February 23, 2015 Minutes accepted with these changes: Priscilla present, Lynn absent, spelling correction of Jessie's name, report submitted by Jo; Kevin m/Jessie s.

Treasurer's Report: Sarah distributed 1 handout on Expenses: 2015 Budget/Jan/Feb/Totals; Kevin m/Jessie s.

Librarian's Report: Jon distributed 2 handouts: Circulation/Library Visits Summary and March 2015 Report. In February, 3 articles printed in the Meredith News, 3 email Newsletters sent, 39 desktop computer uses/5 WiFi uses, 61 new materials added, 1 book-delivery patron. The Library saw the highest number of library visits and highest circulation numbers during the month of February in five years, despite 2 snow closings. Jon attended the Scrooge & Marley meeting and also the READS Roundtable. Asked how often the Kindle has been borrowed, Jon said infrequently.

Old Business: Maintenance: Jon said that after inspecting the basement windows, Joe Price reported he thought they didn't need replacing. Window casings will get fresh paint when it gets warmer. In reference to interior lighting, soft LED lights were suggested. Jessie saw overhead lights at Loon Mt. that seems appropriate for our needs. Everyone else had also been challenged to search around. Jon mentioned one outside lamp fixture was reported damaged by the wind. No new info on roof tiles. Jon said Steve has been contacted about system updates & Symantec. Committee Reports: Sarah has Policy Manual on thumb drive for committee use. No new info from Parks or Trustee Manual Committees.

New Business: At Town Meeting, Kevin Desmond won election for Library Trustee and Article 26 passed. The 2015 James E. Nichols Library Trustee Officers are Chair Helen Heiner, Secretary Jo Morse, Treasurer Sarah Heath. Lynn Allen updated her contact information. Sarah Heath announced the date for the NHLTA Conference, May 18th.

Meeting adjourned at 5:28pm; Kevin m/Karin s.

Submitted by Lynn Allen.

Next meeting April 27, 2015 at 5pm.

