

Minutes are subject to approval of the Trustees

Minutes of the Nichols Library Board of Trustees

April 27, 2015

Meeting called to order at 5pm by Helen Heiner. Present: Helen Heiner, Sarah Heath, Karin Karagozian, Kevin Desmond, Jon Kinnaman, Priscilla Manville, Lynn Allen. Excused: Jo Morse, Jesse Foley. Helen asked Lynn to record the minutes and act as Trustee in Jo's absence.

Minutes: March 23, 2015 minutes accepted; Kevin m/Lynn s.

Treasurer's Report: Sarah distributed 2015 Budget/March/Total, stating the Computer expense was expected and the Professional Development expense is to pay for 3 trustees to attend the NHLTA Spring Conference and Annual Meeting in May; Kevin m/Karin s.

Librarian's Report: Jon distributed April 2015 Report and library use summary. Visits and year-to-date circulation totals are up. Last month, 3 articles were printed in the Meredith News, 4 email Newsletters sent, 44 desktop computer and 9 WiFi uses recorded, 80 new materials added, two new services, digital magazines and HeritageQuest Online, were added. The Library updated its Google Map location.

Old Business: Maintenance: The Security System has been discussed with other town officials; no definite decision as yet. The problem with the exterior light fixtures 'blowing in the wind' will be addressed by Sarah and an electrician May 8th, either to replace or repair. Work on painting window casings will wait for warmer weather. Joe Price repaired the teen bookcase extension, again like new. No new news concerning interior lighting in the back stacks. No new info on roof tiles.

Committee Reports: Sarah has the Policy Manual ready for editing by Jesse when she returns. Reporting on the Parks Committee, Kevin said Center Harbor had a successful Earth Day cleaning up Morrow Park. Next will be work on the parking lot and walking paths. Steven's Landscaping has volunteered to help and will also donate flower boxes. The Trustee Manual Committee presented the manual for approval. Discussion followed. Kevin made a motion to adopt, seconded by Sarah, and the James E. Nichols New Trustees Manual was unanimously adopted by the Board.

New Business: Helen Sarah, and Lynn will attend the 2015 NHLTA Spring Conference and Annual Meeting in Concord on May 18th, which is also the date of the next Board meeting; ought to be able to get back in time. Helen gave an article on para-librarian certification from the NHLTA newsletter to Jon for Glenn's consideration

Meeting adjourned at 5:50pm; Sarah m/Karin s.

Submitted by Lynn Allen.

Next meeting May 18, 2015 at 5pm