

These Minutes Are Subject to the Approval of the Trustees

**James E. Nichols Memorial Library
Trustee Meeting
35 Plymouth Street, Center Harbor, NH
January 27, 2014 at 5:00 PM**

Present: Helen Heiner, Jon Kinnaman, Sarah Heath, Karin Karagozian, Jessie Foley and Jo Morse and prospective Alternate Trustee Priscilla Manville

Meeting called to order at 5:00 pm.

Minutes of the Nov. 26 meeting were presented. Correction: Tree will be planted in the spring, and we will owe \$975

Moved by Sarah; seconded by Jo, unan. passed.

Treasurer's Report

Radiators worked on to try and get more heat. Plumber paid.

Trust Fund money goes to the General Fund of the Town. It is no longer our money. Since the library finances go to the Town, the Selectmen claim the money. We have not explored this and need to do so with the Town's lawyer. Line items may be more or less than budgeted, and we have been swapping some of the monies within the budget. Does the Town accept this? We need to get clarification. Jo m; Karin 2nd/unan. passed.

Librarian's Report

Books downloaded at home increased a lot.

MVSB donates \$500 to allow each library to purchase a Book of the Month program.

Old Business

Generator—put on hold.

Exterior painting from Mike Browher Construction.. His bid is \$6,100; he counted 41 windows. The Town has a fund for building upkeep.

Cleaning—the Town spends over \$10,000 for the buildings, and it has to go out to bid. David will continue to clean the library in the meantime.

Trustees to be voted this year at Town Meeting Mar. 11—Jessie, Kevin and Helen.

New Business

Energy Committee contacted Helen about our interior lighting. We need to replace the old knob and tube wiring. Karin moved we work with the Energy Committee on this. Jessie seconded/unan. passed.

We talked with Priscilla Manville about duties of a Trustee and the time commitment, and she expressed interest. The Town asked for evaluations of our Staff for step payments. The Town is not the employer of our Staff, and we do not use their step payment. We are responsible for all hiring and firing. We will not be giving them evaluations. We will need to send a formal reply.

Meeting adjourned at 6:04 pm.

Jo Morse, Secretary to the Trustees