

James E. Nichols Memorial Library Trustee Meeting
35 Plymouth St. Center Harbor NH
June 23, 2014

PRESENT: Helen Heiner, Jon Kinnamen, , Kevin Desmond, Karin Karagozian, Jo Morse, Alternate Trustees Priscilla Manville and Lynn Allen.

Excused: Sarah Heath

Meeting: called to order at 5:00 pm

Minutes of May 19, 2014 Trustees' Meeting

Minutes accepted as presented. Kevin m; Jo s/voted pass unan.

Treasurers Report

Expenses are in line with the Budget.

Librarians Report.

- 1) genealogy cards to be transcribed
- 2) activity is on rise
- 3) Keep watering new tree through October
- 4) Back rail for steps needs repair or replacement, Jeff looking at it,

Old Business:

- 1) Jo mentioned the lighting at Jackson NH Library. Jo to forward pictures to the Trustees.
- 2) Window painting bid is too expensive and painter may not be insured.

NH State Library Conference—Lynn and Priscilla attended.

Policy Committee:

- 1) Jessie and Jon went through the Policies.
- 2) Delete smoking area.
- 3) Date on page 1.
- 4) Voted to accept corrections. Kevin m; Priscilla s/unan. passed.
- 5) Circulation Policy—Jon read the former policies and the changed suggested. We need hard copies and Jon will send us copies.

New business:

Kevin and Bob Beam are meeting next week on maintenance issues.

Priscilla's letter—for someone who might be interested in becoming a Trustee. Lynn's letter—for someone who has agreed to become a Trustee including things to read and things to do. Could have a packet of Library information available at the Town Hall.

Exterior lighting is a pain. And the new benches' slats need to be replaced.

Cleaning Service—It would be cheaper to have the Town's services, or do we stay with the service we have? Our service, Crane, is reliable, on time, and the same man shows up every time. We need to find out how much we'd save in a year if we change. Jon says he feels we'd need to save \$1,000 to make the change. Helen to find out what we pay now and will talk to Robin. Karin moves that if the money is not coming out of our budget, we keep Crane's Service. Jo s/ vote unan.

Meeting adjourned at 6:37

Submitted by Jo Morse, Secretary

Next meeting is July 28