

James E. Nichols Memorial Library Trustee Meeting Minutes
35 Plymouth St. Center Harbor NH
August 25, 2014

PRESENT: Helen Heiner, Jon Kinnamen, Sarah Heath, Kevin Desmond, Karin Karagozian, Jo Morse, Alternate Trustees Priscilla Manville and Lynn Allen.

Excused: Kevin Dinsmore and Jessie Foley

Meeting: called to order at 5:00 pm

Minutes of July 28, 2014 Trustees' Meeting

Minutes accepted as presented with 1 spelling correction. Karin m; Priscilla s/voted pass unan.

Treasurers Report

Expenses are in line with the Budget. Rug cleaning fee listed. Priscilla m/ Karin s; unan passed.

Librarians Report.

Activity was down—new patterns of tourist visits?

No news on the lighting business for the stacks. Sarah to look for an electrician who could install lights.

Computers working well.

Belknap Landscaping came and fertilized our new tree.

Jon to attend Scrouge & Marley.in 2 weeks and could ask libraries if they have had similar lighting issues in their stacks.

Old Business:

Window painter not insured. Barbara Lauterbach has used a free lance electrician and Helen to get his name. Kevin and Bob Beam met on maintenance issues, but Kevin is absent today.

The new benches' slats are being replaced.

Policy Committee

See handouts.

Policy Booklet

Job description of a JE Nichols Library Trustee accepted

Draft Wi-Fi policy accepted

Circulation Policy accepted.

Lending Policies accepted

New Business

Budget items—preliminary discussions in September.

Job evaluations for Jon to be sent to the Board by Helen.

Meeting adjourned at 6:30 pm.

Submitted by Jo Morse, Secretary

Next meeting is Sept. 22