

James E. Nichols Memorial Library Trustee Meeting Minutes  
35 Plymouth St. Center Harbor NH  
September 23, 2014

**PRESENT:** Helen Heiner, Jon Kinnamen, Sarah Heath, Kevin Desmond, Karin Karagozian, Kevin Dinsmore, Jessie Foley Jo Morse, Alternate Trustees Priscilla Manville and Lynn Allen.

Meeting called to order at 5:03 pm

**Minutes** of August 25, 2014 Trustees' accepted as presented with spelling correction. Karin m; Helen s/voted pass unan.

**Treasurers Report.** Expenses are in line with the Budget. Jessie m/ Karin s; unan passed.

**Librarians Report.** Circulation down at most libraries. Summer vacationers seem to be here for shorter times. Exception: Plymouth, Sandwich and Holderness.

Jeff has fixed the green benches. Joe figured out how to rebuild the bookcase in children's area for \$625. Jo moved we purchase the extra case; s. Sarah/unan. passed. Do we need the dictionary stand? Should we sell it? Give it to Historical Society?

**Old Business.** Painting the window trim is still needed. Sarah says Joe was the last to do it, and she'll ask him if he could do it.

**Policy Committee.** See handouts. Changes were accepted; moved by Karin; s. Helen/voted unan. passed.

**Maintenance Issues.** Boiler maintenance—may need service. Haven't had a leak in the basement in some time. Have considerable number of light bulbs downstairs. Shut off date for outside water is about the end of October.

**New Business.** Staffing issue—Jon was short of an "on call" librarian, someone who knows the system. Need to work with the schedule so that we know ahead of time when we need a substitute. Saturdays and Thursdays are the busiest mornings.

Park Committee—Selectmen started a new committee. Pathways by the library need to be considered. They are meeting Thursdays. Is someone from the Trustees willing to be on the committee? Oct. 6 at 7 pm is the next meeting. Kevin says he could do it.

**Budget—preliminary.** We went through all the designations and looked at the amounts spent this year. We added some money and reduced others. Next month we will finalize the amounts budgeted for 2015.

**Public Meeting Closed** Karin m; Helen s./unan. passed

**Open the Meeting to Public Session**

**Meeting adjourned** at 7:16 pm.

Submitted by Jo Morse, Secretary

**Next meeting is Oct. 27**