

TOWN OF CENTER HARBOR
PLANNING BOARD
Meeting
Tuesday, January 6, 2015

Chairman Charley Hanson called the hearing to order at 7:00 p.m. Present were Selectmen's Rep Richard Drenkhahn, David Reilly, Jackie Baker, Bill Ricciardi, Kelli Kemery and Clerk Aimee Manfredi-Sanschagrín. Absent were Peter Louden, Bob Coppo and Chuck Burns. In the audience Steve Condojani.

Voting Members: Charley Hanson, Selectman Drenkhahn, David Reilly, Jackie Baker, Bill Ricciardi and Alternate Kelli Kemery.

I. **MINUTES:**

Bill Ricciardi motioned to accept the minutes of December 16, 2014, seconded by David Reilly. All were in favor, minutes pass unanimously.

II. **PUBLIC HEARING – SECTION 5 Town Ordinance**

Chairman opens the public hearing at 7:01 p.m. Chairman reads aloud the proposed Section 5 changes as published and asks if there are any questions. Hearing none, the Chairman states the public hearing will remain open for one hour and moves on to other business. Chairman closed the hearing at 8:11. Bill Ricciardi motions to take Section 5 of the Town Ordinance as presented to Town Meeting. Seconded by David Reilly. All 6 voting members were in favor, passed unanimously.

III. **OTHER BUSINESS**

- The Board reviews the budget for 2015. The Board discussed decreasing their expense budget, the 2014 increase was funding needed for work on the Water Resource Ordinance. The Board agrees to \$500 for PB expenses, \$9,000 for professional fees and \$100 supplies the total PB budget for 2015 would be \$9,600. Bill Ricciardi motions the Board accept the new expense totals Chairman Charley Hanson seconds. All were in favor, passes unanimously.
- The Board discusses the PB report for the 2015 Town Report. The report would include the total number of construction permits issued in 2014, out of those issued, the number of new construction permits in the Town, any boundary line adjustments and/or subdivisions and any changes in Board members and alternates.
- PB reviewed the Planning Board and ZBA process document drafted by LRPC. Mike Izard of LRPC worked with Code Enforcement Officer Ken Ballance and Planning and Zoning Clerk Aimee Manfredi-Sanschagrín to create a process document to be used by both the PB and ZBA. This document will assist the applicant and Town personnel in determining which Board best fits the applicants needs in order to process applications in a timely and efficient manner. The Board made changes to the document, the Chairman requested the ZBA review the document for their input and approval.
- Clerk gives update on Daily Sun publications as it pertains to the cost associated with public notices. Board member asked for clarification on whether the rate is standard or commercial versus municipality. Clerk will request this information and update at next PB meeting.
- Board reviews construction permits

IV. The Chairman adjourned the meeting at 8:23 p.m. Next meeting scheduled for January 20, 2015 @ 7 p.m. Respectfully submitted by Aimee Manfredi-Sanschagrín