

**Center Harbor Board of Selectmen
Selectmen's Meeting Minutes
Wednesday, August 21, 2013**

CALL TO ORDER: At 7:00 p.m. Chairman David Hughes called the Board of Selectmen's meeting to order. Selectmen Richard Drenkhahn and Harry Viens were present. Interim Fire Chief Leon Manville, Code Enforcement Officer Ken Balance, Amy Schlemmer, Dan Langan, Meredith News Reporter Erin Plummer and Selectmen's Secretary Robin Woodaman were also in attendance.

APPROVAL OF MINUTES:

- **August 14, 2013 Board of Selectmen's meeting:** Mr. Viens motioned to accept the minutes of the August 14, 2013 Board of Selectmen's meeting. Mr. Drenkhahn seconded the motion and the vote was unanimous.
- **August 19, 2013 Board of Selectmen's construction meeting:** Mr. Hughes motioned to accept the minutes of the August 19, 2013 Board of Selectmen's construction meeting. Mr. Viens seconded the motion and the motion passed. Mr. Drenkhahn, who was not present at the meeting, recused himself from voting.

APPOINTMENTS:

INTERIM FIRE CHIEF LEON MANVILLE: The following items were discussed:

- **Engine 1:**
 - **Accident:** Interim Chief Manville reported Engine 1 has had a front end alignment and body mount work as a result of an accident a few weeks ago; the engine is in service. He reported the damage estimate is \$17,000, the parts should arrive within four (4) to six (6) weeks; the engine will be in service until the parts arrive and then will be out of service for two (2) weeks mainly because of the painting required. Mr. Ballance reported the parts are expensive because they are all specially made. Ms. Schlemmer questioned if the accident happened during training or responding to a call on Winona Road. Mr. Viens reported it happened when the Fire Department was responding to a call on the winding road, there was a firefighter directing traffic and the engine slid on the soft shoulder. Mr. Viens reported the damage is minimal, mainly cosmetic.
 - **Black box:** Interim Chief Manville reported, during the inspection of the engine, it was discovered that the black box was defective and did not work. He explained the black box was air-mailed to the manufacturer and was replaced with a new box; the engine was out of service for a few days during this time.
- **Fire Department Advisory Committee (FDAC):** Interim Chief Manville recommended the Selectmen appoint Bob Chance to the FDAC. Mr. Viens motioned to appoint Bob Chance to the FDAC. Mr. Drenkhahn seconded the motion and the vote was unanimous.
- **Monday night truck checks:** Interim Chief Manville reported on Monday night truck checks, where the members of the Fire Department go over the trucks once a week.
- **Ambulance coverage:** Interim Chief Manville reported Center Harbor had been automatically toned for ambulance coverage when two (2) of Stewart's ambulances were on calls. He reported on the last call only one (1) Center Harbor Fire Department member, who was not an EMT, responded to the Station for ambulance coverage; two (2) licensed personnel are required to be on the ambulance. Interim Chief Manville reported

he has discussed this practice with Stewart's Ambulance and has discontinued the practice; if Stewart's Ambulance would like Center Harbor to respond, they will have them toned out.

NON-PUBLIC SESSION: Mr. Hughes recused himself from this session. At 7:12 p.m. Mr. Viens motioned to go into a non-public session per RSA 91-A:3, II(b) to discuss the hiring of a public employee. Mr. Drenkhahn seconded the motion and the motion passed. Mr. Drenkhahn, Mr. Viens, Interim Chief Manville and Ms. Woodaman were present. There was discussion regarding the application and hiring process for potential members of the Fire Department. At 7:32 p.m. Mr. Drenkhahn motioned to end the non-public session. Mr. Viens seconded the motion and the motion passed.

RECONVENE: At 7:34 p.m. Mr. Drenkhahn reconvened the Board of Selectmen's meeting.

CODE ENFORCEMENT OFFICER KEN BALLANCE: The following items were discussed:

- **Hurst (TML 103-40) construction permit renewal:** Mr. Ballance reported the Zoning Board of Adjustment (ZBA), on November 29, 2010, granted a special exception to Douglas Hurst to convert a barn into an apartment on his property located at 8 Coe Hill Road (TML 103-40). Mr. Ballance reported no work was performed within the first year of ZBA approval and explained the ZBA's approval may be lost if work is not performed within one (1) year of approval. Mr. Ballance reported Mr. Hurst applied for a construction permit on January 19, 2012; Mr. Ballance reported no work was performed during 2012. Mr. Ballance reported in January 2013 Mr. Hurst applied for a renewal of the construction permit; he reported the renewed construction permit was picked up in August 2013. He reported that Mr. Hurst requested that the renewed permit begin in August and be good through August 2014. Mr. Ballance explained the renewal was approved in January 2013 and would be good for one (1) year.
- **Demolition on Newman Road:** Mr. Ballance reported the Selectmen had asked him about possible demolition occurring on Newman Road. He reported the Gordons went through the asbestos abatement testing program for demolition of a building on their property; he explained that if the building has been removed, they would be violation of the \$25 demolition permit fee.
- **Camp Eagle's Cliff fence:** Mr. Ballance reported the Selectmen had asked him to inspect the fence on the Camp Eagle's Cliff property as a result of a complaint submitted by David Schimke. Mr. Ballance submitted pictures of the split rail fence he took at 8:15 a.m. this morning which shows that a section is down. He reported the section of fence is down because Chapman Island property owners feel they have a right of way to access the lake from that area. Mr. Ballance reported the fence is not included in any Town condition for the Camp, nor does it pose any life or health safety issue. He explained the fence is on private property and the Town has no legal right to ask any property owner to repair their fence. A letter will be sent to Mr. Schimke.

UNFINISHED BUSINESS:

RENOVATIONS AND ADDITIONS TO THE MUNICIPAL BUILDING:

- **Construction meeting:** Please refer to the minutes of the August 19, 2013 construction meeting.
- **Punchlists:** The Selectmen reviewed the 7/30/2013 and 8/19/2013 punchlists.

- **Bonnette, Page & Stone (BPS) application for payment:** The Selectmen reviewed BPS's 10th application for payment in the amount of \$136,978.02. Mr. Hughes reported there are items that need to be completed and suggested holding payment until more items are completed; Mr. Drenkhahn and Mr. Viens agreed. Mr. Hughes motioned not to approve BPS's 10th application for payment in the amount of \$136,978.02. Mr. Viens seconded the motion and the vote was unanimous.
- **Open house:** Ms. Plummer asked if an open house had been scheduled. Mr. Hughes explained the Selectmen are waiting for more items to be completed prior to scheduling the open house. He reported the open house may be scheduled in conjunction with the presentation of the Centre Harbor Historical Society's plaque for the bandstand.

2012 AUDIT: The Selectmen received the draft 2012 audit for review.

PROPOSED 2014 BUDGET: The Selectmen reviewed the following:

- **Life insurance:** The Selectmen received notification that Boston Mutual's life insurance rates will remain unchanged and be guaranteed for an additional two (2) years.
- **Genesis:** \$2,700 requested for 2014, \$1,500 appropriated in 2013. The Selectmen reviewed Genesis' financial statement; the Selectmen are requiring health and human service agencies requesting funding to submit financial statements.

FAIRPOINT PROPERTY TAX ASSESSMENT LITIGATION: Attorney Katherine Miller, of Donahue, Tucker & Ciandella, PLLA submitted an update on the status of the FairPoint property tax assessment litigation. She also submitted a copy of the State of New Hampshire's Superior Court "Joint Litigation Schedule" ordered by Presiding Justice Richard B. McNamara.

HISTORICAL SOCIETY BUILDING REPAIRS: Dan Langan reported he has submitted a proposal for repairs to the Historical Society building to the Meredith Rotary Club.

NEW BUSINESS:

FORMER CENTER HARBOR MUNICIPAL LANDFILL MONITORING: The Selectmen received, and reviewed, T.R. Selling Engineering, P.C.'s "Groundwater Monitoring Summary Report" for the former Town landfill.

SQUAM LAKES ASSOCIATION:

- **Squam Watershed Assessment Report:** The Selectmen received, and reviewed, the first ever Squam Watershed Assessment Report submitted by the Squam Lakes Association.

PUBLIC INPUT:

ADDITIONAL BUSINESS:

CENTER HARBOR VOLUNTEER FIREMEN'S ASSOCIATION: The Selectmen would like to meet with Center Harbor Volunteer Firemen's Association President Mark Ledger and Secretary/Treasurer Lee Woodworth to discuss the status of the Association, which was dissolved on February 15, 2011 per the State of New Hampshire Secretary of State's Office. A letter will be sent to Mr. Ledger and Mr. Woodworth requesting they meet with the Selectmen.

